



NEW WALTHAM
PARISH COUNCIL

Clerk/ RFO/Proper Officer to the Council:
Mrs. Anneka Ottewell-Barrett

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Notification of Meeting

Councillors of NWPC

You are summoned to a meeting of New Waltham Parish Council

On: Wednesday 3 June 2026 **At:** 7pm

Location: New Waltham Pavilion Hall, St Clements Way, NW

(Signed...A.Ottewell-Barrett, Proper Officer & RFO: 28th May 2026)

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

****PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. ****

No.	Section	Items for discussion
26/105	Apologies	To receive any apologies of absence.
26/106	Declarations of Interest Code of Conduct 2012	<ol style="list-style-type: none"> 1) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. 2) To note dispensations given to any member of the council in respect of the agenda items listed below.
26/107	Co-option Application	To consider application received for Co-option onto NWPC.
26/108	Minutes of Previous Meeting	To approve the minutes of: 6 th May 2026

26/109	Police Report	<ol style="list-style-type: none"> 1. To receive update from local policing team. 2. To receive update from Ward Walks.
26/110	Public Session:	15 minutes maximum for members of the public to discuss <u>items on the agenda only.</u>
26/111	Future NWPC Meeting Date:	Proposed: Wednesday 1st July 2026
26/112	<p>Planning - To discuss and agree on any incoming planning applications, including:</p> <p><i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i></p>	<p>Planning Application Reference: DM/0315/26/FULA Proposal: Erect single storey extension to side, installation of roof canopy to front, erect detached triple car port to front with various internal and external alterations Location: 13A Peaks Lane New Waltham North East Lincolnshire DN36 4QL</p>
26/113	Footpaths & Highways:	<ol style="list-style-type: none"> 1. Any concerns (for information only)
26/114	Community, Pavilion & Playground:	<ol style="list-style-type: none"> 1. Update on pavilion hall murals project.
26/115	Committee/Groups Updates & Reports	<p>To receive any updates from Committees/Groups and discuss/consider any requests put forward to full Council:</p> <p>a) Events Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full Council 3. Date of next meeting. <p>b) Allotments Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full Council: 3. Date of next meeting. <p>c) Personnel & Finance Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/ considerations for full Council, including: 3. Date of next meeting.

		<p>d) Pavilion Management Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/ considerations/ information for full Council. 3. Date of next meeting. <p>e) Friendship Group</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full council. <p>f) Youth Council</p> <ol style="list-style-type: none"> 1. Date of next meeting 2. Any updates <p>g) Create & Craft Hub</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full council. <p>h) Town & Parish Liaison Report To receive report from NWPC representative.</p> <p>i) Village Hall Representative Report To receive report from NWPC representative.</p>
26/116	Parish Council Matters	<ol style="list-style-type: none"> 1. To discuss proposal received by member of public re use of the Greenlands field. 2. To discuss the Village Hall.
26/117	Parish Council Finances	<ol style="list-style-type: none"> 1. To acknowledge receipt of emailed/distributed Finance Report and Clerk's monthly report (includes monthly bank reconciliation/ Cash Book update). 2. To approve/acknowledge the following scheduled payments/spends (inc VAT): <i>(Evidence of spends/Invoices/Receipts distributed to all Councillors & available within Financial Report).</i> <ol style="list-style-type: none"> 1. £10.00 Cllr Paxman – Keys Cut (Pavilion Management Committee) Power: LG(MP)A 1976 s.19 2. £87.97 Amazon Purchase – Sports Day equipment (Events committee) Power: LGA 1974 S.145 3. £5.96 Cllr Clarkson (events supplies) (events committee) Power: LGA 1974 S.145

		<p>4. £642.88 ADSM (Water) Power: LG(MP)A 1976 s.19</p> <p>5. £395 A Booth & Beyond (events committee) Power: LGA 1974 S.145</p> <p>6. £1,543.57 Eprint/ Newsletter Printing Power: LGA 1972 s.142(1a)</p> <p>7. £468.00 Lincs Loos (events committee) Power: LGA 1974 S.145</p> <p>8.£2,000 Football Fun Factory (Summer Sports & event) (NWPC & events committee) Power: LGA 1974 S.145</p> <p>9. £362.19 MKM Supplies (Pavilion & maintenance supplies) Power : LG(MP)A 1976 s.19</p> <p>10. £45.39 Cllr Smith (craft hub & events committee) Power: LGA 1974 S.145</p> <p>11. £144.21 Cllr Welham (summer event) (events committee) Power: LGA 1974 S.145</p> <p>12. £330.49 Biffa Waste Power: LG(MP)A 1976 s.19</p> <p>13. £134.99 Gazebo purchase (events) (events committee) Power: LGA 1974 S.145</p>
<p>26/118</p>	<p>Items in Progress (previous agenda items that are ongoing).</p>	<ol style="list-style-type: none"> 1. To discuss ongoing management of Priors Green 2. To furth discuss proposal from Youth Council re installation of BMX noticeboard. 3. To discuss proposal from Youth Council re village map. 4. To further discuss 5. Newsletter 6. To further discuss need for cycle track through village. 7. To further discuss/update maintenance/purchase of village green flag pole. 8. Further discuss village entrance Signs.

26/019	Exclusion of Press and Public	To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
26/020	Personnel/Payroll (Confidential)	To note staff wages and HMRC/Ni contributions as per employee contracts.