

Meeting Date	Wednesday 7th October 2026
Time	7:00pm
Location	New Waltham Pavilion Hall, St Clements Way, New Waltham, Grimsby, DN36 4GU

NEW WALTHAM PARISH COUNCIL

Officer of the Council / Responsible Financial Officer: Mrs Anneka Ottewell-Barrett

Tel: (01472) 822821 | Email: office@newwalthamparishcouncil.gov.uk | www.newwalthamparishcouncil.gov.uk

NOTICE OF MEETING

Councillors of New Waltham Parish Council are summoned to attend the meeting detailed above. Members of the public and press are welcome to attend.

A public participation period of up to **15 minutes** will be held during the meeting. Members of the public may speak on items listed on the agenda, with each speaker limited to **5 minutes**. Issues not listed on the agenda may need to be carried forward to a future meeting.

Meeting recordings: The Council has a formal policy governing the recording of meetings. Prior notice must be given to the Chair and/or Officer of the Council, and any recording must comply with the adopted policy.

Signed: A. Ottewell-Barrett, Officer of the Council **Date:** 30 September 2026

AGENDA

NO.	AGENDA ITEM	PURPOSE / MATTERS FOR CONSIDERATION
26/167	Apologies	To receive apologies for absence.
26/168	Declarations of Interest	1. To record declarations of interest in respect of agenda items. 2. To note any dispensations.
26/169	Approval of Previous Minutes	To approve the minutes of the previous Full Council meeting as a true representation of the meeting held on 02/09/2026.
26/170	Police Report	To receive any update from the local policing team and Ward Walks. a) Police/Crime Prevention Funding – to consider a proposal received from the policing team regarding the allocation of NWPC funds towards policing and crime prevention within the parish.
26/171	Public Session	Up to 15 minutes for members of the public to discuss items listed on the agenda.
26/172	Planning	To consider and agree the Council's response to planning applications and any other planning matters requiring consideration. a) Planning Application Reference: DM/0683/26/PNAG Proposal: Prior notification for the change of use of agricultural building into one dwelling Location: Plot Off Louth Road New Waltham North East Lincolnshire

26/173	Highways, Public Spaces & Infrastructure	To consider footpath, highways, bus stop, crossing and related public realm matters. a) Village Entrance Signs - To further discuss village entrance signs b) Remembrance Street Décor - To further discuss options regarding lamppost poppies purchase.
26/174	Community, Pavilion & Playground	To consider matters relating to the Pavilion Hall, playground, village & community facilities. a) New Waltham in Bloom – to further discuss project (led by Cllr David Hartley). b) Pavilion Hall Extension Proposal - To further discuss plans and new proposal for solar panels. c) CCTV – to review Pavilion Hall CCTV operating procedures, authorised access, GDPR documentation, BMX track camera provision and emergency out-of-hours contact arrangements. d) Play Area – to discuss the proposal for installation of a larger ‘no dogs’ sign and possible installation of dog hooks on the exterior of the fence. e) Bike Racks – to further discuss installation of bike racks at the Pavilion Hall/play area location. f) Pavilion Murals Project – to provide update on project (led by Cllr Karen Clarkson).
26/175	Events & Community Activities	To consider events and community activity requiring Full Council approval or support. a) Upcoming NWPC Events - To receive an update on upcoming community events and activities and consider any matters requiring Full Council approval or support.
26/176	Allotments	To consider allotment matters requiring Full Council consideration. a) Allotments Management - To discuss and approve the proposal to dissolve the Allotments Committee and replace it with an elected NWPC Allotments Representative. b) Tenancy Agreement - To review/consider new ‘rolling’ tenancy agreement (emailed out to Councillors).

26/177	Parish Council Matters	To consider parish matters and projects requiring Full Council consideration. a) Priors Green - To further discuss Priors Green & SLA quote (NELC), plus resident query regarding fence maintenance responsibility. b) Greenlands SLA - To discuss/agree SLA received (NELC) for annual renewal of grass cutting Greenlands field area. c) Memorial Plaque - To discuss proposal for purchase of memorial plaque for the late Councillor David Raper.
26/178	Newsletter / Communications	To consider parish council newsletter, website, social media and other Council communications matters where a decision is required. a) Delivery Options - To further discuss Royal Mail delivering newsletter publication. b) Newsletter Progress - To update on progress of Winter Edition.
26/179	Parish Council Finance Matters	To consider the Council's financial position, reports, payments and budget matters. a) Officer Reports - To receive and note the Finance Report and Officer's monthly report, including bank reconciliation, Cash Book and budget monitoring. b) Payments - To approve payments and expenditure, with supporting invoices/receipts circulated to Councillors. c) 2027/28 Budget - To review and further consider the draft 2027/28 budget.
26/180	Future Meeting Date	Proposed next Full Council meeting: <u>Wednesday 4th November 2026, 7pm.</u>
26/181	Exclusion of Press and Public	To consider exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), where discussion is likely to disclose confidential information.
26/182	Personnel / Payroll – Confidential	To note staff wages/salaries and HMRC/Ni/Pension contributions in accordance with employee contracts. (Detailed information emailed to Personnel Committee & to remain confidential).

NEW WALTHAM PARISH COUNCIL
FULL COUNCIL • AGENDA