



NEW WALTHAM
PARISH COUNCIL

MINUTES

EVENTS COMMITTEE MEETING

Friday 10th January 2025

1. Elect Chair of Events Committee:

Cllr Shaw was elected as Chair.

2. Agree events for 2025:

- **Easter (Sat 19th April)** – egg picture hunt for children (with easter egg prizes for all who complete the sentence and come along to hall to claim their prize).
- **Psychic Night (September)** – Sell tickets for event, price depending on cost of hire.
- **Glow Party (Halloween event – Sat 25th October?)** – Hire entertainment, but with a glow party theme this year. Ticket prices dependant on hire costs.
- **Carols at the Pavilion (6 December?)** – Xmas lights on the pavilion (switch on?) Carols on the pavilion car park/ invite local food pop ups to event.

It was also discussed that Christmas in New Waltham needed more of a focus this year. More lights for the village green and around the pavilion. Possibly a competition, best decorated shop front? Donations of Christmas trees to local businesses? Best decorated and displayed tree? (could speak to St Matthews hosting there?).

3. Music Fest 2025

a. Security

New security team wanted. Clerk to speak with Licencing at NELC to get recommendations an report back.

b. Toilets

Agreed that porta loos are needed this year. Clerk to get quote for 10 loos and report back.

c. Acts to book

Stilt walker wants to join us again. Clerk to book. Thinking of a circus theme this year, attempt to contact local circus acts to provide workshops for children at the event. Clerk to enquire and report back. Robbie Carrot to come back with his games stalls.

d. Pay per band

Agreed £100 per band payment this year.

e. Pitch fees for stalls/ food & drink trucks

Agreed £50 for all food/drink vans and £20 per stall.

f. Raffle

Always popular each year. Tickets to be printed again and main prize of TV again.

The stage area was also discussed and thoughts of having an 'acoustic' area? Possible alteration of the layout. Closing changing rooms, only access to staff/volunteers. Recycling needs to be addressed. Characters to attend possible again this year, Clerk to contact Once Upon a Party for quote.

Next meeting date: Friday 7th Feb @ 10.30am

- End of meeting -