



**NEW WALTHAM**  
PARISH COUNCIL

**Clerk to the Council: Anneka Ottewell-Barrett**  
New Waltham Community Hall & Pavilion, St Clements Way  
New Waltham, Grimsby, DN36 4GU

Contact: 01472-822821

E-mail: [clerk@newwalthamparishcouncil.gov.uk](mailto:clerk@newwalthamparishcouncil.gov.uk)

Website: [www.newwalthamparishcouncil.gov.uk](http://www.newwalthamparishcouncil.gov.uk)

## COUNCILLORS

**YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL**

**LOCATION: PAVILION HALL, ST CLEMENTS WAY, NW**

**ON: WEDNESDAY 6<sup>th</sup> AUGUST TIME: 7PM**

*(Signed...A. Ottewell-Barrett, Parish Clerk: 24 July 2025)*

## A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

**\*\*PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. \*\***

No.	Section	Items for discussion
25/115	Apologies	To receive any apologies of absence.
25/116	Declarations of Interest Code of Conduct 2012	<ol style="list-style-type: none"><li>1) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.</li><li>2) To note dispensations given to any member of the council in respect of the agenda items listed below.</li></ol>
25/117	Minutes of Previous Meeting	To approve the minutes of: <u>Wednesday 2<sup>nd</sup> July 2025</u>
25/118	Police Report	To receive update from local policing team
25/119	Public Session:	<b>15 minutes maximum</b> for members of the public to discuss <b><u>items on the agenda only.</u></b>

25/120	<b>Future Dates:</b>	Next NWPC Meeting: <u>Wednesday 3 September 2025</u>
25/121	<b>Planning -</b> To discuss and agree on any incoming planning applications, including:  <i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i>	**No planning applications received before the agenda was published.
25/122	<b>Footpaths &amp; Highways:</b>	<ol style="list-style-type: none"> <li>1. To further discuss need for cycle track through village.</li> <li>2. Any other concerns (for information only)</li> </ol>
25/123	<b>Community Pavilion &amp; Playground:</b>	<ol style="list-style-type: none"> <li>1. Further discuss proposed addition of fencing around back of pavilion hall.</li> <li>2. To discuss any updates re Dishwasher for hall.</li> <li>3. To discuss/ consider quotes for new external hall signs.</li> </ol>
25/124	<b>Committee Updates &amp; Reports</b>	To receive any updates from Committees and discuss/consider any requests put forward to full Council: <ol style="list-style-type: none"> <li>a) <b>Events Committee</b> <ol style="list-style-type: none"> <li>1. Update</li> <li>2. Date of next meeting.</li> </ol> </li> <li>b) <b>Allotments Committee</b> <ol style="list-style-type: none"> <li>1. Update</li> <li>2. Date of next meeting.</li> </ol> </li> <li>c) <b>Friendship Group</b> – Update from Group Lead.</li> </ol>
25/125	<b>Parish Council Matters</b>	<ol style="list-style-type: none"> <li>1. To discuss/explore proposal for New Waltham Youth Council</li> <li>2. To discuss/review drafted 'Allotments Terms of Reference' in readiness for adoption.</li> <li>3. To discuss/review drafted 'Communications Policy' in readiness for adoption.</li> <li>4. To discuss/explore the future of the Newsletter and deliveries in light of increase in properties within village.</li> </ol>

		<ol style="list-style-type: none"> <li>5. To further discuss Priors Green.</li> <li>6. To discuss/consider proposal for a Parish Council Surgery at the Pavilion Hall.</li> <li>7. To discuss recent Grimsby to Walpole proposals</li> <li>8. To discuss recent information received regarding the Local Government Reorganisation.</li> <li>9. To discuss/consider request for installation of water supply to New Waltham Allotments.</li> </ol>
25/126	<b>Parish Council Finances</b>	<ol style="list-style-type: none"> <li>1. To acknowledge receipt of emailed/distributed info and Clerk's monthly report (which includes monthly bank reconciliation/ Cash Book update &amp; Budget report).</li> <li>2. To approve/acknowledge the following scheduled payments/spends (inc VAT): <i>(Evidence of spends/Invoices/Receipts distributed to all Councillors).</i> <ol style="list-style-type: none"> <li>a) <b>£18.95</b> - Reimburse Chair (Purchase of key cutting/ &amp; Laminating pouches)</li> <li>b) Power: LGA 1972 s.111</li> <li>c) <b>£18.30</b> – Reimburse Cllr Sandell (Purchase of Friendship Group items) Power: LGA 1972 s.145</li> <li>d) <b>£162.00</b> – Smart Water Testing (Legionella Testing, Pavilion Hall) Power: LG(MP)A1976 s.19</li> <li>e) <b>£72.00</b> – Ernllca Training (HR Essentials Course x2) Power: LGA 1972 s.111</li> <li>f) <b>£517.52</b> – Gazebo Shop (Branded gazebo for PC events). Power: LGA 1972 s.137</li> <li>g) <b>£504.00</b> – PKF Littlejohn (External Auditor) Power: LGA 1972 s.111</li> <li>h) <b>£35.62</b> – We Print Lanyards Website (New Cllr ID Badges &amp; Lanyards) Power: LG(PF)A 1963 s5</li> <li>i) <b>£4.79</b> – Reimburse Chair (Purchase of toilet rolls for hall) Power: LG(MP)A1976 s.19</li> </ol> </li> </ol>
25/127	<b>Exclusion of Press and Public</b>	To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
25/128	<b>Personnel/Payroll (Confidential)</b>	<ol style="list-style-type: none"> <li>1. To note staff wages and HMRC/NI contributions as per employee contracts.</li> </ol>

