



NEW WALTHAM
PARISH COUNCIL

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-MINUTES OF ANNUAL PARISH COUNCIL MEETING-
NEW WALTHAM PARISH COUNCIL – PAVILION HALL – NEW WALTHAM
ON WEDNESDAY 7 MAY 2025

Present:	Cllr. Gary Bridges (Chair of NWPC) Anneka Ottewell-Barrett (Clerk & RFO)
	Cllrs, Shaw, Poucher, Raper, Hebbar, Sandell, Charlesworth, Bond, Simpson, Breed
Apologies:	Cllrs, Keys PC Dave Cave
In Attendance Cllrs/others:	No Ward Cllrs present. PC Dan Moseley.
There was 1 member of the public present.	

		ACTION/OUTCOME
25/064	<u>Election of Chair 2025/6</u> <ul style="list-style-type: none"> Cllr Gary Bridges <p>Cllr Bridges gave thanks to all and especially Cllr Shaw for his dedication over the past 6 years.</p>	Elected via vote
25/065	<u>Election of Vice-Chair 2025/6</u> Cllr Keys	Elected via vote
25/066	<u>Receive declarations from chair/vice</u> Signed & received.	Received
25/067	<u>Apols</u> Cllr Keys – Away working	Accepted
25/068	<u>Declarations of Interest – Code of Conduct 2012</u> None.	None.
25/069	<u>To consider any new applications for Co-option</u> Co-option Application received: Mrs Stephenie Smith	Coopted via vote

25/070	<p>Police Report</p> <p>PC Dan Moseley present. Discussed recent ASB in the village. Many motorbike related, surrounding Pavilion/BMX track mostly.</p> <p>Ward Priorities: Burglary/ ASB / Motorbikes</p> <p>Local ASB incident has been passed to another unit and an individual is being prosecuted.</p> <p>Traffic calming measures for the crossing on Station Road has been flagged up to local policing team.</p> <p>In attendance at NW Fest.</p>	No Actions
25/071	<p>Election of Committees</p> <p>Personnel: Cllr Sandell, Breed, Hebbar, Simpson (Chair – Personnel: Cllr Sandell)</p> <p>Allotment: Cllr Sandell, Poucher, Smith</p> <p>Events: Cllrs Bridges, Sandell, Hebbar, Simpson, Smith</p>	Volunteers Accepted.
25/072	<p>Election of Representatives Outside Bodies</p> <p>Town & Parish: Cllrs Poucher & Raper Ernlca District: Cllr Dennis Sandell / Keep open to all Cllrs Village Hall: Cllr Simpson</p>	Volunteers Accepted.
25/073	<p>Review of Governance</p> <p>All adopted: Further review for CCTV policy & Personnel Committee Terms of Ref wanted next meeting.</p>	All adopted. Attention on further review of 2 documents at next meeting,
25/074	<p>Minutes of previous meeting</p> <p>Accepted.</p>	Accepted as true record.
	<p>PUBLIC SESSION:</p> <p>Member of the public in attendance re fenced property on Humberston Ave. Advised to email in and this matter will be put on Agenda.</p> <p>Second member of public raised concerns re traffic through NW, Station Road. Wanted advice of what can a resident do to help reduce this through the village.</p> <p>PC Dan Moseley spoke briefly that a community speed watch could be set up.</p>	

25/075	<u>Future Dates:</u> Next Parish Council Meeting: Wednesday 4 th June 2025	Agreed.
25/076	<u>Planning</u> Planning Application Reference: DM/0266/25/FUL Proposal: Erect single storey extension to rear Location: 10 Albery Way New Waltham North East Lincolnshire DN36 4WF Planning Application Reference: DM/0325/25/FUL Proposal: Variation of Conditions 2 (Approved Plans) & 3 (External Materials) following DM/0273/24/FUL to amend the house design including the installation of a pitched roof, changes to the external materials and alterations to the front driveway and landscaping Location: Land Rear Of 37 - 39 Peaks Avenue New Waltham North East Lincolnshire	No objections No objections.
25/077	<u>Footpaths & Highways</u> Cycle path has been once again brought up – Awaiting Cllr Harness update Speed Watch – Resident wanting petition	Next agenda
25/078	<u>Community Pavilion & Play Area</u> <ol style="list-style-type: none"> 1. Pavilion Hall Sign – Clerk to get further sign quotes 2. Door – Purchase paint for front door/railings – Approved. 3. Storage – Store room needs clearing, skip needed and Cllrs to arrive at mutual day to meet and clear it out – Approved. 4. Dishwasher – Flagged up that a dishwasher would be handy in the kitchen area. Table to next meeting. 5. Pavilion maintenance – Toilet seats and upholstery cleaner/ another quote for upholstery. Table. Agreed to change toilet seats/purchase new: Approved. 	Clerk Quotes Purchase Paint Skip Hire Purchase toilet seats
25/079	<u>Events</u> This part of agenda was suspended and moved to a dedicated Events Committee meeting due to time constraints. Arranged for 18 th June at 11.30am.	Agreed.

25/080	<p><u>Parish Council Matters</u></p> <ol style="list-style-type: none"> 1. ASB – Previously spoke to PC Moseley. Paul Casswell has called the Clerk and advised that he will forward a form to Council for a request for electrical feed to the new CCTV camera. Clerk to update once form submitted – Agreed. Chair, Cllr Keys and PC Moseley to arrange meet and further discuss camera blind spots. 2. Football pitches – no update at present. 3. Newsletter – Deadline 14 June for Summer edition 4. Flower Beds – left hand side of Enfield Ave, Wild primrose – wanting to source a couple in the beds. 	<p>Clerk complete form for NELC approval.</p> <p>Ongoing.</p>
25/081	<p><u>Finance</u></p> <ol style="list-style-type: none"> 1. Receive Internal Audit Report 2. Approve & Sign: Annual Governance Statement 24/25 3. Approve & Sign: Accounting Statement 24/25 4. Interest Account for Council Monies 5. Payments to approve: <ol style="list-style-type: none"> a) £753.33 – MES Gardening (Grounds maintenance + gate repair at priors green) Power: PHA 1875 s164/OS Act 1906 ss.9 and 10 b) £180.00 – NELC (Renewal of Premises Licence) Power: LGA 1972 S145 c) £836.09 – NELC (Grounds maintenance Inv38063976) Power: PHA 1875 s164/OS Act 1906 ss.9 and 10 d) £696.76 – NELC (Revised Invoice for grounds maintenance Inv38066716) Power: PHA 1875 s164/OS Act 1906 ss.9 and 10 	<p>Received.</p> <p>Signed.</p> <p>Signed.</p> <p>Next agenda</p> <p>All payments approved/Invoices received as evidence.</p>
25/082	<p><u>Exclusion of Press and Public</u></p> <p>To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>	<p>None present.</p>
25/083	<p><u>Payroll</u></p> <ol style="list-style-type: none"> 1. Salaries agreed as true reflection according to employment contracts 	<p>As per employee contracts.</p>

	<p>2. Tax & NI</p> <p>3. Employee Training: Council revised courses and agreed to undertake training as and when necessary – Agreed.</p>	<p>Training identified for employees. Clerk to action.</p>
<p>Signed.....</p> <p>Date.....</p>		<p>Meeting Ended 20:53</p>

Minutes - Draft