



NEW WALTHAM

PARISH COUNCIL

MINUTES

NEW WALTHAM PARISH COUNCIL MONTHLY MEETING

Held at: Pavilion Hall, New Waltham.

Date: 6 August 2025

Cllrs Present: Cllrs, Smith, Raper, Hartley, Hebbar, Breed, Bond, Poucher, Keys, Clarke, Simpson, Sandell

Apologies: Councillor Charlesworth, Ward Cllr Dawkins

Others in attendance: Ward Cllrs Shreeve & Harness

Members of Public present: 2 members of the public.

| Item No. | Description & Discussion | Action(s) |
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| 25/115 | Apologies | Accepted. |
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| 25/116 | Declarations of Interest Cllrs Breed, Clarke & Hebbar (Allotments) | Accepted. |
| 25/117 | Minutes of Previous Meeting | Accepted as true record. |
| 25/118 | Police Report No police presence at this meeting. | Chair read aloud the police report to Councillors. No Action. |

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| 25/119 | Public Session Nothing raised. | No Action. |
| 25/120 | Future Meeting Dates Wednesday 3 rd September 2025 | Accepted. |
| 25/121 | Planning <ul style="list-style-type: none"> DM/0648/25/FULA 270 Station Road, New Waltham | No objections raised. |
| 25/122 | Footpaths & Highways Cycle Track – Ward Cllr Shreeve advised that no further update. Still included in plans. No further information. However, there are some additional funding, but NW not in the programme for funding at present. Any further updates – None. | Ongoing. No current actions. |
| 25/123 | Pavilion & Play Area <ol style="list-style-type: none"> Fencing – Further discussion regarding squaring out the back metal fence to the back corner of the hall. Cllr Keys advises that cost working out at approx. £4,000 for materials and labour he would offer himself. Dishwasher – Purchase has been approved. 600wide unit/ easily operation. Hall signs – Defer, another quote wanted with slight design change. | Approved, Cllr Keys to liaise with Clerk and Chair. Approved. Clerk to purchase. Agreed. |
| 25/124 | Committee Updates & Reports Events Committee Last meeting for music festival events is scheduled for 11th August, 12noon at the Pavilion Hall. Allotments Committee | Agreed. |

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| | <p>Cllr Hebbar was elected as Chair of the Allotments Committee. The tenancy agreement was reviewed and changes were sent to the Clerk to amend the agreement in readiness for them to be sent out to tenants.</p> <p>Chair of NWPC attended the allotments and a meeting was called along with Chair of Allotments and Cllr Breed. New more organised structure will be implemented on the allotment.</p> <p>Date of next meeting: Tuesday 19th August 2025, 12noon.</p> <p>Friendship Group Group Lead advised that this group continues to thrive with a regular 12-14 attendees weekly. Games and quizzes are done each week and all seem to enjoy. Attendees happy with the support from NWPC.</p> | <p>Clerk to make amendments to current tenancy agreement in readiness for renewals.</p> <p>Agreed.</p> <p>No Action.</p> |
| 25/125 | <p>Parish Council Matters</p> <ol style="list-style-type: none"> NWPC Youth Council Both primary School (Enfield and NWA) have both shown strong interest in this project. Terms of Ref Allotments Document submitted to Council for adoption. Communications Policy Document submitted to Council for adoption. Newsletter Council agree to keeping 3 editions per year. Continue with Councillor delivery. However, Clerk to contact Scouts to see if some editions they could assist with deliveries. Priors Green Chair and Cllr Simpson visited the resident whose tree on Priors was encroaching onto their property. | <p>Agreed.</p> <p>Adopted.</p> <p>Adopted.</p> <p>Agreed. Clerk to liaise with Scout group re future deliveries.</p> |

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| | <p>The area needs some attentions, Chair met with village gardener to discuss a way forward re this area. Large brambles need clearing, which require machinery, given quote of £4000 approx. and root treatment needed of approx. £350.</p> <p>Two further quotes are needed. Clerk to obtain from NELC and one independent. To allow Council to make a more informed decision.</p> <p>6. Councillor Surgery Chair wishes to start a residents surgery at the hall. Where residents can speak with the Council/ Chair and Clerk face to face. Proposal for the 1st Friday of each month 10-12. Chair and Clerk to implement.</p> <p>7. Grimsby to Walpole Chair wished to ensure that Councillors were aware of this project.</p> <p>8. Local Gov Reorganisation Ward Cllr Shreeve talked through with Council the possible impact of this and where it's at roughly at, at the moment. NELC and NL have a strong case to put forward to show evidence that they work well as they are and that merging the two entities would not bring enough benefits. Ward Cllrs will keep Councillors updated as a when. There is a consultation online that Council/residents can have their say.</p> <p>9. Proposal of water on the allotments Cllr Clarke put forward that allotment holders have a need for water to be installed on the allotment. Costings had been gathered re the installation. £3100 quoted via Cllr Clarke from Anglian water for them to pipe water from the main road to the gate of the allotment. Proposal that if water pipe was installed the end of year Water Invoice could then be divided between the tenants. This could be made very clear within the tenancy agreement. It has been identified that grants could possibly be available.</p> | <p>Clerk to obtain 2 further quotes for clearance of this area and report back to next meeting – Agreed.</p> <p>Proposal agreed.</p> <p>No Action.</p> <p>Councillors to look at online consultation – Agreed.</p> <p>Clerk to email out the email/contact info to Cllrs.</p> <p>To be carried onto next agenda for further discussion.</p> |
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| | Proposal – Look for grant and include within the budget for 2026 for future works. | Agreed. |
| 25/126 | <p>Parish Council Finance:</p> <ol style="list-style-type: none"> Acknowledge receipt of clerk’s monthly report – including bank reconciliation, with supporting evidence. Approve Payments as detailed within agenda & distributed payments schedule/Clerk’s Report (circulated to Cllrs prior to meeting, along with invoice/receipt evidence) <ul style="list-style-type: none"> a) £18.95 - Reimburse Chair (Purchase of key cutting/ & Laminating pouches) b) Power: LGA 1972 s.111 c) £18.30 – Reimburse Cllr Sandell (Purchase of Friendship Group items) Power: LGA 1972 s.145 d) £162.00 – Smart Water Testing (Legionella Testing, Pavilion Hall) Power: LG(MP)A1976 s.19 e) £72.00 – Ernllca Training (HR Essentials Course x2) Power: LGA 1972 s.111 f) £517.52 – Gazebo Shop (Branded gazebo for PC events). Power: LGA 1972 s.137 g) £504.00 – PKF Littlejohn (External Auditor) Power: LGA 1972 s.111 h) £35.62 – We Print Lanyards Website (New Cllr ID Badges & Lanyards) Power: LG(PF)A 1963 s5 i) £4.79 – Reimburse Chair (Purchase of toilet rolls for hall) Power: LG(MP)A1976 s.19 | Councillors acknowledge receipt of Clerk’s Report, Bank Rec & Payments including invoice/receipt evidence – All Approved. |
| 25/127 | <p>Exclusion of Press & Public</p> <p>Consider exemption of press and public and under Public Bodies Admissions to Meetings Act 1960, Section 192) on the grounds that discussion of the following business is likely to disclose confidential information.</p> | N/A |
| 25/128 | Personnel/Payroll | |

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| | (May contain Confidential info, that cannot be minuted) | |
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| Meeting Ended: 20.34 | |
| Signed _____ | Date _____ |