



# NEW WALTHAM

PARISH COUNCIL

## Events Committee Minutes

3 November 2025 – 1pm – NW Pavilion Hall

**In attendance:** Cllr Stephanie Smith (Chair of Committee & NWPC)  
Anneka Ottewell-Barrett (Committee member/ Clerk & minute taker)  
Cllr David Hartley (Committee member)  
Cllr Terry Bond (Committee member)  
Cllr Pat Simpson (Committee member)

**Apologies:** Cllr Dennis Sandell (Committee member)

Item No.	Item/Discussion	Action/Outcome
020	<b>Minutes of previous meeting</b>	No minutes were recorded due to lack of discussions/decisions at last meeting.
021	<b>a) Music Festival 2026 Date</b> Provisional date put forward for Saturday 27 <sup>th</sup> June 2026. This date to now go to full Council for approval.  <b>b) Raffle</b> It was discussed that 2 persons to be allocated responsibility of prizes and marrying them up with winning tickets ensuring clear organisation. An event host is to be hired once again who can run the raffle and call	27 <sup>th</sup> June – <b>Agreed</b> , pending full council agreement.  Raffle to be arranged in a more organised manner in 2026 with a full system in place – <b>Agreed</b> .

	<p>numbers/prizes out with the assistance of the 2 allocated individuals. All prizes collected are to be included in the 2026 raffle.</p> <p><b>c) Pitch allocation &amp; sizes</b> It was discussed that pitches to be organised into tiered pricing, dependant on needs:</p> <p><b>Stall holders</b> 3x3 pitch - £25.00 Double pitch - £50</p> <p><b>Food/Drink</b> 3x3 pitch - £30 Double pitch - £60</p> <p><b>Electric pitches</b> - £20 extra (these pitches are very limited and must be booked and paid for in advance).</p> <p>All volunteers/helpers on the vent day will have a list provided advising which pitches/businesses have paid for what pitches/electricity etc.</p> <p><b>d) Bands</b> Discussion raised concerns that the budget for the bands was cut too low for the 2025 festival.</p> <p>It was proposed that Council could offer a larger amount/budget to two 'headliner' bands... then offer the stage area to any local voluntary talent that wish to use the platform to perform (with the help of Rob Bywater, who can source local talent).</p> <p>Any bands that play at the festival (paid or voluntary) will be given full terms and conditions for the event, which will include the need to agree to full organisation of their own equipment/ mics/ music etc (unless</p>	<p>Tiered pricing system agreed – to go to full Council.</p> <p>Pitches booked in advance.</p> <p>Full (sharable) list to be given to all advising who has paid for what pitch.</p> <p><b>All agreed.</b></p> <p>Budget to be reviewed by full council and increased – <b>Agreed.</b></p> <p>Two headliner bands &amp; voluntary bands – <b>Agreed.</b></p> <p>New Terms &amp; conditions to be drawn up for all performing – <b>Agreed.</b></p>
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	<p>pre agreed/approved in advance with Rob Bywater &amp; team). NWPC are not to be liable re the stage area and band times/equipment etc and hold no responsibility for individual needs (on the day) All must be pre-arranged.</p> <p><b>e) Event Host</b> Andy Carr to be asked if he will return as event host.</p> <p><b>f) Any Other Business</b> Due to date chosen – if was discussed the 2026 festival to be renamed ‘New Waltham Midsomer Music Festival’ to coincide with the Midsomer Solstice.</p> <p>Martyn’s Law was mentioned – need to be mindful &amp; speak to security team.</p> <p>Midday start for the 2026 festival.</p> <p>Fairground rides for 2026 – Cllr Smith has a contact and will report back.</p> <p>Party Time – Inflatables for 2026 and total wipeout assault course.</p>	<p><b>Agreed.</b></p> <p><b>Agreed – to go to Council</b></p> <p><b>Agreed – to go to Council</b></p> <p><b>Agreed – to go to Council</b></p> <p><b>Agreed – to go to Council</b></p> <p><b>Agreed – to go to Council</b></p>
<p><b>023</b></p>	<p><b>Future Events</b></p> <p>a) <b>Craft Fair</b> arranged for 16<sup>th</sup> November – Cllr Smith organising.</p> <p>b) <b>Pumpkin Festival</b> – some great entries received. Winner to be announced at Council meeting on the 12<sup>th</sup>.</p> <p>c) <b>Wreath making</b> – needs further advertising now pas Halloween. Currently 5 booked on.</p>	<p>No action.</p> <p>Winner to be chosen by NWPC on 12<sup>th</sup> Nov.</p> <p>Anneka to advertise further on social media.</p>

	<p><b>d) Any other events for 2026</b></p> <ul style="list-style-type: none"> <li>• <b>Remembrance tree</b> for the village green that residents can attach a memory or a name to. Cllr Simpson to ask Peaks Top Farm if would donate a tree that can be planted.</li> <li>• <b>Dog Show</b> – something different for the area. Cllr Smith knows local company that has ran these before and will enquire. Possibly plan for mid/late April 2026.</li> <li>• <b>Children Summer Sports</b> – Committee would like to see this initiative return in 2026. Free sports during the summer. Anneka to check costs and report back (previously Council used Premier Sports).</li> <li>• <b>Christmas 2026</b> – Christmas Tree Festival joined with St Matthews Church.</li> <li>• <b>Art Exhibition</b> at the Pavilion. Joines with the Lincolnshire Art Association. Cllr Hartley a member and will enquire and report back.</li> <li>• <b>Fashion Show</b> – Local company is brought in and sells their stock. NWPC would get ticket sales and offer use of the hall. Cllr Smith getting further</li> </ul>	<p>Cllr Simpson to enquire re tree.</p> <p>Cllr Smith to enquire re K9.</p> <p>Anneka to enquire re costs.</p> <p>Cllr Bond to enquire.</p> <p>Cllr Hartley to enquire.</p> <p>Cllr Smith to enquire.</p>
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	details and reporting back re dates.	
<b>024</b>	<b>Date of next meeting:</b> Monday 1 <sup>st</sup> December 2025	<b>Agreed.</b>