

## Notification of Meeting

### Councillors of NWPC

**You are summoned to a meeting of New Waltham Parish Council**

**On:** Wednesday 10<sup>th</sup> December 2025 **At:** 7pm

**Location:** New Waltham Pavilion Hall, St Clements Way, NW

*(Signed...A.Ottewell-Barrett, Clerk/RFO/Proper Officer: 4<sup>th</sup> December 2025)*

# A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

**\*\*PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. \*\***

No.	Section	Items for discussion
<b>25/173</b>	Apologies	To receive any apologies of absence.
<b>25/174</b>	Declarations of Interest Code of Conduct 2012	<ol style="list-style-type: none"> <li><b>1)</b> To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.</li> <li><b>2)</b> To note dispensations given to any member of the council in respect of the agenda items listed below.</li> </ol>
<b>25/175</b>	Minutes of Previous Meeting	<b>To approve the minutes of:</b> Wednesday 12 <sup>th</sup> November 2025
<b>25/176</b>	Police Report	<ol style="list-style-type: none"> <li><b>1.</b> To receive <b>update from local policing team.</b></li> <li><b>2.</b> To nominate a Councillor to attend <b>police ward walks.</b></li> </ol>

25/177	Public Session:	<b>15 minutes maximum</b> for members of the public to discuss <b><u>items on the agenda only.</u></b>
25/178	Co-option Applications	To receive any applications for <b>vacant Councillor positions.</b>
25/179	Future NWPC Meeting Date:	<b>Proposed:</b> Wednesday 14 <sup>th</sup> January 2026
25/180	<p>Planning - To discuss and agree on any incoming planning applications, including:</p> <p><i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i></p>	<p>Planning Application Reference: DM/0923/25/FUL <b>Proposal:</b> Erection of a Sheltered Housing Development (Use Class C3) with communal facilities, Juliet balconies, access, vehicle and bicycle parking, air source heat pumps and enclosure, detached single storey bin store, sprinkler storage tanks within roof, landscaping and associated works. <b>Location:</b> Land Off Wellington Avenue New Waltham North East Lincolnshire.</p> <p>Planning Application Reference: DM/0851/25/FUL <b>Proposal:</b> Erect two storey front extension. Erect single storey side and rear extensions with various associated works <b>Location:</b> The Orchards 13 Peaks Lane New Waltham North East Lincolnshire</p> <p>Planning Application Reference: DM/0884/25/FUL <b>Proposal:</b> Variation of Condition 2 (Approved Plans) pursuant to DM/0419/21/FUL to install PV layout to roof, alterations to windows, installation of new substation with enclosure and relocation of secure pedestrian access gate with associated works. <b>Location:</b> New Waltham Manor Wellington Avenue New Waltham North East Lincolnshire</p>
25/181	Footpaths & Highways:	<ol style="list-style-type: none"> <li>1. To further discuss need for <b>cycle track</b> through village.</li> <li>2. Any other concerns (for information only)</li> </ol>
25/182	Community Pavilion & Playground:	<ol style="list-style-type: none"> <li>1. To discuss proposal of forming a '<b>Pavilion Hall Management Committee</b>' to oversee the management of the building/ policies/procedures and elect members.</li> </ol>

		<ol style="list-style-type: none"> <li>2. Any updates/discussions on proposed idea of hall exterior being used for <b>village themed street art/mural installation.</b></li> <li>3. To consider quote for cleaning and maintaining vandalised <b>pavilion CCTV cameras.</b></li> <li>4. Any updates re agreed addition of <b>fencing around back of pavilion hall.</b></li> </ol>
25/183	Committee/Group Updates & Reports	<p>To receive any updates from <b>Committees/Groups</b> and discuss/consider any requests put forward to full Council:</p> <p>Events Committee</p> <ol style="list-style-type: none"> <li>1. Updates</li> <li>2. Any requests/considerations for full Council: <ul style="list-style-type: none"> <li>• Proposal of craft/creative afternoon bi-weekly at hall ran by Chair.</li> </ul> </li> <li>3. Date of next meeting.</li> </ol> <p>Allotments Committee</p> <ol style="list-style-type: none"> <li>1. Updates</li> <li>2. Any requests/considerations for full Council:</li> <li>3. Date of next meeting.</li> </ol> <p>Personnel Committee</p> <ol style="list-style-type: none"> <li>1. Updates</li> <li>2. Any requests/ considerations for full Council.</li> <li>3. Date of next meeting.</li> </ol> <p>Friendship Group</p> <ol style="list-style-type: none"> <li>1. Updates</li> <li>2. Any requests/considerations for full council.</li> </ol>
25/184	Parish Council Matters	<ol style="list-style-type: none"> <li>1. To review and consider proposal from <b>'Worknest'</b> for <b>Health &amp; Safety Compliance.</b></li> <li>2. To discuss/update re <b>New Waltham Youth Council</b> project and consider concerns raised by the children: <ol style="list-style-type: none"> <li>a) <b>Road Safety</b> – speed bumps on Greenlands and safety measures (20mph limits).</li> <li>b) <b>BMX safety</b> – Signs to advise of safety.</li> </ol> </li> </ol>

		<p>c) <b>Pavilion Play Area Book Hub</b> – free book swaps for children.</p> <p>d) <b>Village Map</b> – Create full map of village</p> <p>3. Any update re repairs for <b>damaged village green posts.</b></p> <p>4. To further discuss <b>Newsletter.</b></p>
25/185	Parish Council Finances	<p>1. To review/consider the <b>draft 2026/27 Budget and Precept.</b></p> <p>2. <b>To acknowledge receipt of emailed/distributed Finance Report</b> and Clerk’s monthly report (includes monthly bank reconciliation/ Cash Book update).</p> <p>3. <b>To approve/acknowledge the following scheduled payments/spends (inc VAT):</b>  <i>(Evidence of spends/Invoices/Receipts distributed to all Councillors &amp; available within Financial Report).</i></p> <ol style="list-style-type: none"> <li>1. <b>£93.60</b> Waltham Jubilee Flower Club (Wreaths for workshop) Power: LGA 1972 S145</li> <li>2. <b>£276</b> Ernlca (Conference attendance) Power: LGA 1972 S111</li> <li>3. <b>£81.90</b> Tulip Healthcare (Sanitary Bins at Pavilion) Power: LG MPA1976 S19</li> <li>4. <b>£70.00</b> Royal British Legion (Wreath &amp; donation) Power: LGA 1972 S137</li> <li>5. <b>£558</b> Ernlca (IOSH training) Power: LGA 1972 S111</li> <li>6. <b>£183.33</b> MES Gardening (Village gardening) Power: Public Health Act 1875 s164</li> </ol>

		<p>7. <b>£100.00</b> Cllr Steve Keys (Hard drive for CCTV at pavilion). Power: Lovan Gov &amp; Rating Act 1997, s31</p> <p>8. <b>£36.00</b> Ernllca (Conflict in Councils training) Power: LGA 1972 S111</p> <p>9. <b>£23.85</b> Cllr David Hartley (Travel expenses to IOSH Training) Power: LGA 1972 S111</p> <p>10. <b>23.85</b> Caretaker Training (travel expenses – play area inspection) Power: LGA 1972 S111</p> <p>11. <b>£14.99</b> Cllr David Hartley (Screwfix anchor bolts for new play area bins) Power: la 1983 S5</p> <p>12. <b>£466.17</b> Office Friends (LaserJet Toners &amp; Pavilion hand towels) Power: LGA 1972 s111</p> <p>13. <b>£13.99</b> Amazon Purchase (Milk for pavilion hall) Power: LGA 1972 S145</p> <p>14. <b>£146.95</b> Amazon purchase Hearing Loop System for pavilion hall. Power: LGA 1972 s133</p> <p>15. <b>£5.90</b> Amazon purchase (sugar sachets for pavilion hall) Power: LGA 1972 S145</p> <p>16. <b>84.53</b> Office Friends (Pavilion cleaning supplies) Power: LGFPA 1963 S5</p> <p>17. <b>£19.18</b> Mop Heads refill x3 purchase for pavilion hall Power: LG MPA1976 S19</p>
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<b>25/186</b>	Exclusion of Press and Public	To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
<b>25/187</b>	Personnel/Payroll (Confidential)	To note staff wages and HMRC/NI contributions as per employee contracts.