

Notification of Meeting

Councillors of NWPC

You are summoned to a meeting of New Waltham Parish Council

On: Wednesday 4th February 2026 **At:** 7pm

Location: New Waltham Pavilion Hall, St Clements Way, NW

(Signed...A.Ottewell-Barrett, Proper Officer & RFO: 28th January 2026)

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

****PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. ****

No.	Section	Items for discussion
25/202	Apologies	To receive any apologies of absence.
25/203	Declarations of Interest Code of Conduct 2012	<ol style="list-style-type: none"> 1) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. 2) To note dispensations given to any member of the council in respect of the agenda items listed below.
25/204	Minutes of Previous Meeting	To approve the minutes of: 14 th January 2026
25/205	Police Report	<ol style="list-style-type: none"> 1. To receive update from local policing team.

25/206	Public Session:	15 minutes maximum for members of the public to discuss <u>items on the agenda only.</u>
25/207	Future NWPC Meeting Date:	Proposed: Wednesday 4 th March 2026
25/208	Application for cooption	To receive any applications for Co-option (1 remaining vacancy on NWPC)
25/209	<p>Planning - To discuss and agree on any incoming planning applications, including:</p> <p><i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i></p>	<p><u>Notification of Appeal</u> Application Reference: DM/0322/25/OUT Site: Grove Farm, Station Road, Waltham, North East Lincolnshire, Proposal:-Outline Planning Application for up to 120 dwellings with associated landscaping and infrastructure with means of access to be considered only, with all other matters reserved.</p>
25/210	Footpaths & Highways:	<ol style="list-style-type: none"> 1. Any concerns (for information only)
25/211	Community Pavilion & Playground:	<ol style="list-style-type: none"> 1. To discuss/ consider resident concerns re parking during football matches/parties and proposal for traffic cones for properties adjacent to field.
25/212	Committee/Group Updates & Reports	<p>To receive any updates from Committees/Groups and discuss/consider any requests put forward to full Council:</p> <p>a) Events Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full Council 3. Date of next meeting. <p>b) Allotments Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full Council: 3. Date of next meeting. <p>c) Personnel Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/ considerations for full Council.

		<p>3. Date of next meeting.</p> <p>d) Pavilion Management Committee</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/ considerations/ information for full Council: <ol style="list-style-type: none"> a) Hall Re-paint b) Installation of hand dryers c) Online booking system – all bookings to go through online system. 3. Date of next meeting. <p>e) Friendship Group</p> <ol style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full council. <p>f) Youth Council</p> <ol style="list-style-type: none"> 1. Date of next meeting 2. Any updates
25/213	Parish Council Matters	<ol style="list-style-type: none"> 1. To discuss Gardeners contract renewal 2. To discuss proposal for employment of new maintenance employee. 3. To discuss Employees & Councillors First Aid Training. 4. To discuss ongoing maintenance of Priors Green.
25/214	Parish Council Finances	<ol style="list-style-type: none"> 1. To acknowledge receipt of emailed/distributed Finance Report and Clerk's monthly report (includes monthly bank reconciliation/ Cash Book update). 2. To approve/acknowledge the following scheduled payments/spends (inc VAT): <i>(Evidence of spends/Invoices/Receipts distributed to all Councillors & available within Financial Report).</i> <ol style="list-style-type: none"> a) £183.33 - MES Gardening Power: Public Health Act 1936, s.260 b) £246.00 - South Bank Alarms (Fire Alarm Service/ repair) Power: LG(MP)A 1976 s.19 c) £128.75 – Office Friends (Pavilion hall supplies/ cleaning).

		<p>Power: LG(MP)A 1976 s.19</p> <p>d) £156.70 – SSE Energy (Utilities) Power: LG(MP)A 1976 s.19</p> <p>e) £77.52 – BT (Broadband/ Phone line) Power: LG(MP)A 1976 s.19</p>
25/215	Items in Progress (previous agenda items that are ongoing).	<ol style="list-style-type: none"> 1. Newsletter 2. To further discuss need for cycle track through village. 3. Update re proposal from PC Dan Mosley for Andy's Man Club and a local Youth Group to use the hall weekly at a discounted rate. 4. To consider going ahead with external Fire Risk Assessment for Pavilion Hall. 5. To update on CCTV repair and height amendment. 6. Any updates/discussions on proposed idea of hall exterior being used for village themed street art/mural installation. 7. Any updates re agreed addition of fencing around back of pavilion hall. 8. To further discuss/update maintenance of village green flag pole.
25/216	Exclusion of Press and Public	To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
25/217	Personnel/Payroll (Confidential)	To note staff wages and HMRC/Ni contributions as per employee contracts.