



NEW WALTHAM
PARISH COUNCIL

CLERK TO THE COUNCIL: ANNEKA OTTEWELL-BARRETT
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-MINUTES -
Annual Meeting of the Parish Council
New Waltham Pavilion
ON WEDNESDAY 8th May 2024

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| Present: | Cllr. Dinsdale Shaw (Chair) Anneka Ottewell-Barrett (Clerk & RFO) |
| | Cllrs, Poucher, Hebbar, Raper, Baker, Breed, Simpson, Key, Bridges, Sandell, Hartley. |
| Apologies: | Cllr Briggs (has given her notice of stepping down as Councillor, Council were sorry to hear of leaving and thank for support during time as Cllr) Ward Cllrs Shreeve & Dawkins |
| In Attendance Cllrs/others: | Ward Cllr Harness |
| There was 1 member of the public present. | |

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| 24/001 | Election of Chair 2024/25 Dinsdale Shaw as Chair – Council unanimous vote – Agreed. |
| 24/002 | Election of Vice-Chair Steve Keys – Council voted unanimous – Agreed. |
| 24/003 | To receive Declaration of Acceptance of Office by: <ul style="list-style-type: none"> • Chair – received. • Vice-Chair – received. |
| 24/004 | Acknowledgement of Apologies Accepted. |
| 24/005 | Declarations of Interest – Code of Conduct 2012 Cllr Baker – Planning Cllr Shaw – Reimburse payment Cllr Poucher/Cllr Hebbar/Cllr Breed – Allotment/Gov documents |
| 24/006 | Cllr Register of Interests/Declarations All Received. |
| 24/007 | Election of Committees: Personnel: Cllr Baker/ Cllr Sandell/ Cllr Breed Events Committee: Cllr Sandell/ Hebbar/ Simpson/Hartley/ Poucher Allotment Committee: Cllr Breed/ Hebbar/ Poucher |

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| 24/008 | <p>Election of Representatives/outside bodies:</p> <p>Town & Parish – Cllr Baker/Raper/ Bridges/Poucher</p> <p>Ernlca District Committee – Cllr Breed/ Cllr Baker (reserve Cllr Bridges)</p> <p>Village Hall Committee – Cllr Simpson</p> |
| 24/009 | <p>Review of Governance Docs (emailed in advance to all Cllrs):</p> <ul style="list-style-type: none"> • Asset Register – To be further reviewed to include: 2 music systems Amps/ Shed/Greenhouses on allotments/ Bus Stops/Benches (Peaks Ave & Tollbar) – Table to next meeting – Agreed. • CCTV Policy – store images for 4 weeks (not 2). Plus how we can use CCTV footage. Table to next meeting – Agreed. • Social Media Policy – Table to next meeting – Agreed. <p>Rest of the documents noted on the agenda are adopted by Council – Agreed.</p> |
| 24/011 | <p>Minutes of Previous Meeting:</p> <p>Approved.</p> |
| 24/012 | <p>Police Report:</p> <p>PC Dave Cave wished to thank Chair, Clerk & Council for their hard work the past year and hope for continued close working relationship.</p> <p>ASB has been noted, some issued around Drury Lane and Becklands. ASB is focus for the local policing team with summer nights getting closer. Policing team wanted to issue reassurance that ASB is being dealt with – BMX track/field is being monitored, as well as along the beck/ Greenlands and Becklands.</p> <p>Inspector Stringer (stepping down) – Insp Pete Musgrave (new inspector)</p> |
| 24/013 | <p>Highways/Footpaths:</p> <p>No updates.</p> <p>However, request from resident re barriers at top of the Becklands path onto Greenlands. NELC could be approached for possible funding re this if the land is adopted. If not, Cyden could be approached.</p> <p>Cllr Baker advised of possible changes re bus routes.</p> |
| 24/014 | <p>Planning:</p> <p>DM/0304/24/FUL – Back to planning, not enough information. Council would like clarity.</p> |

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| 24/015 | <p>New Waltham Pavilion Hall & Area</p> <ol style="list-style-type: none"> 1. CCTV request BMX track/field Cllr Harness to gather update re request of permanent CCTV. 2. Hall inspections Full electrical/building inspection due to take place this week along with hall legionella inspection. Clerk will update on completion. – Agreed. |
| 24/016 | <p>Future Dates:</p> <p>Wednesday 12th June 2024</p> |
| 24/017 | <p>Parish Council Matters:</p> <ol style="list-style-type: none"> 1. Coop entrance Council agreed to contact Coop, entrance needs to be much wider still. Walls are low. Needs sorting. Chair/Clerk to contact Co-op – Agreed. 2. Football pitches Ongoing, Clerk and chair to keep updated re Grimsby football taking on full maintenance of the pitches – Agreed. 3. Chair/clerks school meeting Review of school meeting was given to Council. Pupils came up with very good ideas for future events for the village. 4. Newsletter Second week of June is deadline for submissions for this edition. 5. Clerks report for 23/24 Received. |
| 24/018 | <p>Finance:</p> <ol style="list-style-type: none"> 1. Internal Audit for 23/24 – Received by Council. 2. Annual Gov Statement 23/24 – Approved & Signed. 3. Accountancy Statement 23/24 – Approved & Signed 4. Payments: Approved (see agenda) 5. Updated Budget Proposal – Approved. |
| 24/019 | <p>Exclusion of Press & Public</p> |
| 24/020 | <p>Payroll</p> <p>Salaries agreed true reflection of employees employment contracts.</p> |

Meeting Ended at: 21:00

Signed.....

Date.....

Minutes - Draft