



**NEW WALTHAM**  
PARISH COUNCIL

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# COUNCILLORS

**YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL**

**LOCATION: PAVILION HALL, ST CLEMENTS WAY, NW**

**ON: WEDNESDAY 5<sup>th</sup> MARCH 2025 TIME: 7PM**

*Signed...A. Ottewell-Barrett, Parish Clerk: 27 February 2025*

## A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

**\*\*PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. \*\***

<b>25/032</b>	<b>Apologies</b> To receive any apologies for non-attendance.
<b>25/033</b>	<b>Declarations of Interest – Code of Conduct 2012</b>  1) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. 2) To note dispensations given to any member of the council in respect of the agenda items listed below.
<b>25/034</b>	<b>To unveil memorial plaque dedicated to the late Cllr George Baker</b>
<b>25/035</b>	<b>Minutes of Previous Meeting:</b>  To approve the minutes of: <i>Wednesday 5<sup>th</sup> February 2025</i>
<b>25/036</b>	<b>Police Report</b>  To receive update from local policing team.

<b>25/037</b>	<b>Public Session:</b> 15 minutes maximum for members of the public to discuss items on the agenda only.
<b>25/038</b>	<b>Future Dates:</b> Next Meeting: <b><u>Wednesday 2<sup>nd</sup> April 2025</u></b>
<b>25/039</b>	<b>Planning:</b>  <b>To discuss and agree on any incoming planning applications, including:</b> <i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i>  <ul style="list-style-type: none"> <li><b>a) Planning Application Reference: DM/0158/24/FUL</b> <b>Proposal:</b> Proposed battery energy storage facility and associated works (Amended Plans and Flood Risk Assessment received 21st February 2025 to include flood risk mitigation details and amended landscaping) <b>Location: Land Adj To Sub Station Hewitts Avenue New Waltham</b></li>   <li><b>b) Planning Application Reference: DM/0121/25/FULA</b> <b>Proposal:</b> Demolish existing two storey rear extension to erect new two storey rear extension and single storey side extension with associated works. <b>Location: 270 Station Road New Waltham</b></li> </ul>
<b>25/040</b>	<b>Footpaths &amp; Highways:</b>  <ol style="list-style-type: none"> <li>1. To further discuss/consider maintenance of path at back of field area.</li>   <li>2. To further discuss need for cycle track through village.</li>   <li>3. Any updates/other items (for discussion only).</li> </ol>
<b>25/041</b>	<b>Community Pavilion &amp; Playground:</b>  <ol style="list-style-type: none"> <li>1. To welcome new caretaker to the Pavilion</li>   <li>2. To further update re pavilion play area.</li>   <li>3. To further discuss/consider concerns re car parking on pavilion field</li>   <li>4. To further consider/review new &amp; outstanding tasks re pavilion hall: <ul style="list-style-type: none"> <li>a) Sound system</li> <li>b) Chairs</li> <li>c) Solar Panels</li> <li>d) Toilets/seats/Hand dryers</li> </ul> </li> </ol>
<b>25/042</b>	<b>Events:</b>

	<ol style="list-style-type: none"> <li>1. To update on latest Events Committee meeting.</li> <li>2. To give report on first community friendship group.</li> </ol>
<b>25/043</b>	<p><b>Allotments:</b></p> <ol style="list-style-type: none"> <li>1. To consider skip for allotments</li> </ol>
<b>25/044</b>	<p><b>Parish Council Matters:</b></p> <ol style="list-style-type: none"> <li>1. To consider involvement with Community Speed Watch (as per email received from Humb Police)</li> <li>2. To further discuss next edition of Newsletter (Spring)</li> <li>3. To further discuss any update on CCTV system.</li> <li>4. To consider resident request for village planters.</li> <li>5. To advise/update on status of sub-contracting of football pitches.</li> <li>6. To further discuss/consider implementing a % fee for all hall cancellations</li> <li>7. To develop and implement a strategy for attracting and recruiting new Councillors.</li> <li>8. To discuss complaints received re charity bin within village.</li> <li>9. To discuss Anningston Lane parking issues.</li> </ol>
<b>25/045</b>	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>1. To receive Clerk's report and update on finances. Including: Monthly Bank Reconciliation and bank account/Cash Book information.</li> <li>2. To discuss recent refunds on hall bookings.</li> <li>3. Approve the following payments (Inc VAT): <ol style="list-style-type: none"> <li>a) Right Action (Fire Inspection): £61.20 Power: LGA (Misc Provisions Act) 197, s19</li> <li>b) MES Gardening (village maintenance): £183.33 Power: PHA 1875, s164, Open Spaces Act 1906, LGA 1972, Sch14, para27</li> <li>c) JSM Plumbing (Boiler service @ hall): £70.00 Power: LGA (Misc Provisions Act) 197, s19</li> <li>d) SSE Energy (Hall): £156.70 Power: LGA (Misc Provisions Act) 197, s19</li> <li>e) Reimburse Chair (Hall cleaning supplies Tesco): £42.24 Power: LGA (Misc Provisions Act) 197, s19</li> <li>f) Reimburse Clerk (Community event snacks Coop): £4.53 Power: LGA 1972, s145.</li> </ol> </li> </ol>

25/046	<b>Exclusion of Press and Public:</b>  To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
25/047	<b>Personnel/Payroll (Confidential):</b>  <ol style="list-style-type: none"><li data-bbox="466 443 1203 472">1. To advise of employment of new part time caretaker.</li><li data-bbox="466 510 1369 562">2. To note staff wages and HMRC/NI contributions as per employee contracts.</li></ol>