



New Waltham Parish Council - Draft budget 2021/22 (Version1)

****This is a draft budget proposal and is to be viewed by the elected members of New Waltham Parish Council only****

HIGHLY CONFIDENTIAL

Expenditure Item	Actual 20/21	Proposal 21/22	Variance	Notes for Reference
Parish Council				
Staff Salaries	£29,271.54	£30,389.54	£1,118.00	Government figure min wage increase + new member of staff (Assist Caretaker)
Employer's NI			£0.00	Included in total salary calculations
Pension			£0.00	Included in total salary calculations
Travel	£0.00	£100.00	£100.00	No change
Clerks Monthly Allowance	£248.00	£312.00	£64.00	As per HMRC agreed rates (Rate went up in 2020 from £18 to £26)
Admin (Postage/Stationery)	£225.55	£225.55	£0.00	Paper, Envelopes, Stamps, Ink subscription, office equipment etc...
Website	£24.00	£100.00	£76.00	Not billed as much in 2020/21? Increased amount for contingency.
Insurance	£1,837.66	£2,020.66	£183.00	Budgeted for 10% increase
Phone & Internet	£885.60	£900.00	£14.40	Allowed for small increase
CCTV	£408.00	£500.00	£92.00	Allowed for increase due to upgrades wanted
Audit (Internal & External)	£1,560.00	£1,560.00	£0.00	
Training (Staff & Cllr)	£216.00	£500.00	£284.00	To allow for further training for newer Cllrs & further training for Clerk
Ernlca (Membership)	£1,083.14	£1,083.14	£0.00	
Chairs Allowance	£0.00	£120.00	£120.00	Wasn't used in 20/21
Pavilion Utilities: Heat/Light/Power	£1,921.73	£2,000.00	£78.27	Increase budgeted as Pavilion closures previous year
Election	£0.00	£0.00	£0.00	None required.
TOTAL	£37,681.22	£39,810.89	£2,129.67	
Expenditure item - Environment & Pavilion				
Village Gardening	£2,500.00	£2,250.00	-£250.00	Gardener contract £250 a month for 9 months
Grass cutting Greenlands field (NELC)	£1,200.00	£1,200.00	£0.00	Provided by NELC
Waste Disposal (Biffa & NELC Brown bin)	£500.00	£500.00	£0.00	Pavilion Biffa bins and Brown bin gardening waste
Pavilion Maintenance & Repairs	£300.00	£1,000.00	£700.00	Large increase due to works needed at the pavilion
New Waltham Village Day	£0.00	£2,000.00	£2,000.00	No current plans this year due to Covid Pandemic. However, money budgeted to allow for event if/when able let on in year.
New Waltham In Bloom	£0.00	£100.00	£100.00	No current plans. However, in budget to allow for entry if pandemic allows.
Village Green/War memorial maintenance	£500.00	£500.00	£0.00	
Village/Pavilion Projects	£2,000.00	£2,500.00	£500.00	To allow for any outside works/projects
Youth Action	£0.00	£1,500.00	£1,500.00	Unable to offer the free youth multisports last year due to pandemic. Budgeted to hopefully allow this in 2021/22
TOTAL	£7,000.00	£11,550.00	£4,550.00	
Expenditure item - Newsletter & Other				
Advertising/Promotion (Newsletter)	£0.00	£900.00	£900.00	No editions in previous year due to Covid. Plan for 3 editions printed this year and advertisement of the pavilion planned.
Donations	£50.00	£200.00	£150.00	Poppy Appeal & Possible others to source locally this year.
Contingency	£5,000.00	£6,000.00	£1,000.00	Increase of £1000
TOTAL	£5,050.00	£7,100.00	£2,050.00	
Expenditure item - Pavilion extension				
Loan 1 repayment on £75000	£4,140.50	£4,140.50	£0.00	
Loan 2 repayment on £75000	£4,099.00	£4,099.00	£0.00	Loan repayments - must be budgeted
TOTAL	£8,239.50	£8,239.50	£0.00	
Expenditure item - Priors Green				
Priors Green	£0.00	£200.00	£200.00	Budget for any maintenance needed in this area.
TOTAL	£0.00	£200.00	£200.00	
TOTAL BUDGET SUMMARY				
Administration	£37,681.22	£39,810.89	£2,129.67	
Environment	£7,000.00	£11,550.00	£4,550.00	
Newsletter & other	£5,050.00	£7,100.00	£2,050.00	
Priors Green	£0.00	£200.00	£200.00	
Pavilion extension	£8,239.50	£8,239.50	£0.00	
TOTAL	£57,970.72	£66,900.39	£8,929.67	

Income Item	Budget 21/22	Notes
Income from community hall	£1,300.00	based on 20/21 figures - low due to Covid and pavilion closure
Rental from allotments	£200.00	
VAT refund.	£0.00	
Sold Advertising	£0.00	
Grant from NELC	£1,000.00	Grant offered for Remembrance bench
Income sub total	£2,500.00	
Precept 2021/22	£62,000.00	
Budgeted income for 2021/22	£66,900.39	