

MINUTES/NOTES

NWPC EVENTS MEETING – 31 JULY 2025

In attendance : Stephanie, Prem, Terry, Pat, Tony & Dennis

Minutes of previous meeting agreed

Rota - discussion has not made any progress as nobody except Steve & Stephanie committed to timings. Pat has offered to do the 1st stint in the kitchen until about 12/1pm, there will also be friend with Pat during this time. Pat will take a break & go back later in the day.

Prem agreed to come early to help Steve with setting up for the day.
suggest putting volunteers on full council agenda.

Signs required : CAR PARK X 3 DISAB LED DESIGNATED PARKING TOILET
SIGNS REFRESHMENTS FIRST AID RAFFLE TICKETS
LOST / MISSING PERSONS ALLERGY NOTICE FOR THE KITCHEN (Stephanie has wording for this)

A list of Raffle Prize Donations / donators to be compiled TV has already been purchased by Steve

it was agreed unanimously not to have a 2nd Stage, to use the staging we have collected from NW Academy as the steps for the main Stage

AOB - Posters for the event on A3 laminated, to place 1 on Pats fence so to inform that end of the village of event.

Dennis requested a gazebo for the friendship group so they can sit with flyers to inform people of he FG, to play the higher lower game of cards also.

high vis jackets to be worn by all councillors throughout the day as well as lanyards

It was suggested we lock the main door to encourage use of porta loos, unless disabled, entrance o the building to be through the side door which is the door to the event.

it was also suggested that we ask Gary to attend throughout the day to help with litter control during the event.

Dennis asked if the caretakers be told they need to clean the loos throughout the day.

look into possible purchase of more black bins and strong bin bags for the event.

Steve has yet to receive his alcohol licence, it is in hand.

Pat suggested bacon butties for all early morning helpers.

meeting closed

Date of next meeting 11th August at Pavillion 12 noon.