

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payn complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **New Waltham Parish Council**

County area (local councils and parish meetings only): **Grimsby**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Anneka Ottewell-Barrett**

Date: **26/04/2022**

	£	£
Balance per bank statements as at 31/3/xx:		
Main Account	24,731.8	
Pavilion Account	14,764.9	
Reserve	6,457.7	
[add more accounts if necessary]		
		45,954.5
Petty cash float (if applicable)		200.0
Less: any un-presented cheques as at 31/3/xx (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
Add: any un-banked cash as at 31/3/xx		
Net balances as at 31/3/xx (Box 8)		46,154.5