



**NEW WALTHAM**  
PARISH COUNCIL

**Clerk to the Council: Anneka Ottewell-Barrett**  
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# COUNCILLORS

**YOU ARE SUMMONED TO A MEETING OF NEW WALTHAM PARISH COUNCIL**

**LOCATION: PAVILION HALL, ST CLEMENTS WAY, NW**

**ON: WEDNESDAY 6<sup>TH</sup> NOVEMBER 2024 TIME: 7PM**

*Signed...A. Ottewell-Barrett, Parish Clerk: 31 October 2024*

## A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

**\*\*PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. \*\***

<b>24/085</b>	<b>Apologies</b> To receive any apologies for non-attendance.
<b>24/086</b>	<b>Declarations of Interest – Code of Conduct 2012</b>  <b>1)</b> To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. <b>2)</b> To note dispensations given to any member of the council in respect of the agenda items listed below.
<b>24/087</b>	<b>Minutes of Previous Meeting:</b> To approve the minutes of:  Parish Council meeting held on: 2nd October 2024
<b>24/088</b>	<b>Police Report</b>  To receive update from local policing team.

24/089	<p><b>Public Session:</b> 15 minutes maximum for members of the public to discuss items on the agenda only.</p>
24/090	<p><b>Future Dates:</b> Next Meeting: <b><u>Wednesday 4<sup>th</sup> December 2024</u></b></p>
24/091	<p><b>Planning:</b></p> <p><b>To discuss and agree on any incoming planning applications, including:</b> <i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i></p> <p>1. <b>Planning Application Reference: DM/0373/23/FUL</b> <b>Proposal:</b> Variation of Condition 2 (Approved Plans) pursuant to DM/1240/21/FUL to allow for repositioning of plots, amendments to plot numbering, changes to house types resulting in the amended layout of plots and parking to accommodate foul water easement and highways details (Amended Description, Amended Plans and further information provided, received October 2024) <b>Location: Land At Louth Road New Waltham</b></p> <p>2. <b>Planning Application Reference: DM/0895/24/FUL</b> <b>Proposal:</b> Demolish of existing garage, erect two storey extension to rear and side with installation of roof lights, installation of solar panels and erect double garage to front of site <b>Location: 118 Peaks Lane New Waltham</b></p> <p>3. <b>Planning Application Reference: DM/0907/24/FUL</b> <b>Proposal:</b> Erect single storey front extension, alterations to roof with alterations to roof with the removal of chimney and installation of rooflights, erect two storey garage to rear of property, and hard and soft landscaping including removal of tree <b>Location: 208 Station Road New Waltham</b></p>
24/092	<p><b>Footpaths &amp; Highways:</b></p> <ol style="list-style-type: none"> <li>1. To provide any updates re overgrown areas within the village.</li> <li>2. Any other items (for discussion only).</li> </ol>
24/093	<p><b>Community Pavilion &amp; Playground:</b></p> <ol style="list-style-type: none"> <li>1. To consider and update re pavilion play area.</li> <li>2. To consider/review all outstanding tasks re pavilion hall: <ol style="list-style-type: none"> <li>a) Fridge/freezer</li> <li>b) Blinds</li> <li>c) Sound System (movie nights)</li> </ol> </li> </ol>

24/094	<p><b>Events:</b></p> <ol style="list-style-type: none"> <li>1. To consider/discuss any events for remaining of 2024 and 2025</li> </ol>
24/095	<p><b>Allotments:</b></p> <ol style="list-style-type: none"> <li>1. To discuss/update re allotment new tenant(s)</li> <li>2. To clarify wording on agreement regarding use of fires on site</li> </ol>
24/096	<p><b>Parish Council Matters:</b></p> <ol style="list-style-type: none"> <li>1. To further discuss Newsletter – agree delivery routes and organisation for deliveries.</li> <li>2. To further discuss any update on CCTV system.</li> <li>3. To further discuss and consider actions regarding Priors Green.</li> <li>4. To consider resident request for village planters and review quote.</li> <li>5. To advise/update on status of sub-contracting of football pitches.</li> <li>6. To consider/agree further plans for Remembrance Sunday</li> </ol>
24/097	<p><b>Finance:</b></p> <ol style="list-style-type: none"> <li>1. To receive Clerk's report and update on finances (Bank Reconciliation) and bank account/Cash Book.</li> <li>2. To agree a date for a budget setting meeting for the new financial year.</li> <li>3. Approve the following payments (Inc VAT): <ol style="list-style-type: none"> <li>1. <b>ASDA - £46.09 (card purchase)</b> Food for Halloween Party/hotdogs/buns/sauces Power: LGA 1972 S.145</li> <li>2. <b>Poundstretcher - £16.21 (card purchase)</b> Plates/cups/napkins Halloween party Power: LGA 1972 S.145</li> <li>3. <b>Co-op - £15.25 (reimburse clerk/BACS)</b> Juice/Butter/Sweets for Halloween party Power: LGA 1972 S.145</li> <li>4. <b>Royal British Legion - £116.98 (card purchase)</b> 'Tommies' lamp post signs x25 Power: War memorials (Local authorities power) Act 1923, S.1</li> <li>5. <b>LJF Landscaping - £1,750.00 (Invoice)</b> Pavilion Play Area works, deposit for work on 23 November 24. Plus cost of materials for safety matting to be installed under equipment. Power: Local Gov (Misc Provisions) Act1976, s/19</li> <li>6. <b>Tesco - £9.11 (card purchase)</b> Pavilion hall cleaning supplies Power: LGA 1972, s.133</li> </ol> </li> </ol>

	<p><b>7. Poundstretcher - £32.10 (card purchase)</b>  Pavilion hall cleaning + utensils/cutlery replacement  Power: LGA 1972, s.133</p>
24/098	<p><b>Exclusion of Press and Public:</b></p> <p>To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>
24/099	<p><b>Personnel/Payroll (Confidential):</b></p> <p>To note staff wages and HMRC/Ni contributions as per employee contracts.</p>