



NEW WALTHAM

PARISH COUNCIL

Clerk/RFO Monthly Report (Includes Financial Bank Reconciliation)

February 2025

Presented at Council Meeting: 5 February 2025

Pavilion Play Area

- **The Pavilion play area** – Awaiting final piece/rubber bracket delivery, then park ready to open.
- **Play equipment Annual Inspection** – To take place once above installation complete.
- **Recent grant application** – As most are aware we were ‘again’ unsuccessful for this grant. Council were approached to apply for play equipment, took 2 days to pull together everything for the application. Only to be told after that the grant was only for a max of £1000. Therefore, our application was denied. If Council wish to still install zip line etc.. I believe other sources of funding need to be sought, as we don’t seem to be getting anywhere with grant applications at present. I will however, keep applying as and when an opportunity arises.

Pavilion Hall & Events

- **Music Fest** – Planned for 16th August this year. In accordance with last Events Committee meeting, have booked in ‘Earth Bound Misfits’ – local circus group who will be bringing their outdoor circus workshop to the festival. Total cost £1328 for 6 circus staff and deluxe area set up for the full day of the festival.
- Currently seeking sponsorship for the stage area, to allow funds for décor this year for around the stage. Will update if successful. Hoping to get £800ish.

Football Pitches

- No further with this unfortunately re the SLA.
- In other news – issues have been reported with players urinating once again on the field whilst matches being played/in view of all spectating! Have been in contact with Chris and PC Dave Cave (police involved via resident that reported). Attempts being made to identify individual, who was caught on CCTV.

Priors Green

- New contractor to start asap, contract been issued.

Newsletter

- Next edition due out is for Spring. Suggested date of 14 February for deadline for submissions please.
- Could you please send in to me any old photos of the village, I am going to do a 'heritage' feature in this edition.
- Can all submit an article please, it can be on anything. Hobbies, local info, transport, gardening, environment.

New Emails & Website

- **New website** is fully active www.newwalthamparishcouncil.gov.uk
- **New emails** for all Councillors are also now active and should be using new emails.

If not - Please visit 'space mail' and login with the previously provided details to access your new .gov.uk email account. These accounts can also be added to Outlook etc, let me know if any assistance is needed re this. Your old email accounts will stay active for a time.

Memorial Plaque for Cllr Baker

- This has been ordered via website. Due for delivery any day. To be installed inside the hall under the existing plaque for opening of the hall.

New Councillors wanted

- I am wanting to arrange a 'coffee morning' to invite residents along to have a chance to speak with all Councillors and myself. In an attempt to attract new Cllrs to join us. Open to further ideas... hoping to arrange for the Spring.

Financial Information:




Bank Balances (as of 4 Feb 2025)

Main Account: £14,743.93

Pavilion Account: £42,747.66

Reserve: £6,649.01

Evidence:

	SLA NEW WALT PC CL Business Reserve Account 05148472 52-21-38	£6,649.01 Available: £6,649.01	View transactions View account details
+ Your interest rate			
	SLA NEW WALTHAM PARI Business Current 05124174 52-21-38 Account balance: £14,743.93	£14,743.93	Make a payment View transactions View account details
	SLA PAVILION MANAGEM Business Current 26138816 52-21-38 Account balance: £42,747.66	£42,747.66	Make a payment View transactions View account details

*Bank Reconciliation correct as of 4 Feb 2025 = All Balance

Bank Reconciliation:

4 February 2025 (2024-2025)

New Waltham Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 04/02/2025		
	Cash in Hand 01/04/2024		57,169.10
	ADD Receipts 01/04/2024 - 04/02/2025		102,716.39
			159,885.49
	SUBTRACT Payments 01/04/2024 - 04/02/2025		96,349.25
A	Cash in Hand 04/02/2025 (per Cash Book)		63,536.24
	Cash in hand per Bank Statements		
	Petty Cash 04/02/2025	0.00	
	Main Account - NWPC 04/02/2025	14,718.93	
	Pavilion Account - NWPC 04/02/2025	42,168.30	
	Reserve 04/02/2025	6,649.01	
			63,536.24
	Less unrepresented payments		
			63,536.24
	Plus unrepresented receipts		
B	Adjusted Bank Balance		63,536.24
	A = B Checks out OK		

Bank Rec checked and signed by: Councillor _____ on: _____

Budget Monitoring 2024/25:

As we approach the end of the financial year, find the below highlights of the current budget report (as of 4 February 2025).

Community Events

Budget Spend = £7300

Actual Spend = £7493.98

-£193.98

Budget Income = £2000

Actual Income = £3237.28

+£1237.28

Pavilion Hall

Budget Spend = £5,400

Actual Spend = £10,759.92*

-£5,359.92

Budget Income = £20,000

Actual Income = £15,192.80

-£4807.20

(*overspend due to installation of projector/screen, new sound system, blinds and loft insulation works)

Report created by: Anneka Ottewell-Barrett

Date: 4 Feb 2025