

Notification of Meeting

Councillors of NWPC

You are summoned to a meeting of New Waltham Parish Council

On: Wednesday 12th November 2025 **At:** 7pm

Location: New Waltham Pavilion Hall, St Clements Way, NW

(Signed...A.Ottewell-Barrett, Clerk/RFO/Proper Officer: 6th November 2025)

A G E N D A

Members of the public and press are welcome to attend. The meeting will have a period of public consultation which shall not exceed 15 minutes in total. The public can speak on items contained in the agenda below with no individual speaking for more than a maximum of 5 minutes. If a member of the public wishes to speak on other issues, if these are not scheduled Agenda items, the Council may have to carry the item and/or any action forward to the next meeting.

****PLEASE NOTE THAT THE PARISH COUNCIL HAS A FORMAL POLICY WHICH GOVERNS THE RECORDING OF ITS MEETINGS. PRIOR NOTICE MUST BE GIVEN TO THE CHAIR AND/OR CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING AND ANY RECORDING MUST ADHERE TO THE OFFICIAL POLICY ADOPTED BY THE COUNCIL. ****

No.	Section	Items for discussion
25/157	Apologies	To receive any apologies of absence.
25/158	Declarations of Interest Code of Conduct 2012	<ol style="list-style-type: none"> 1) To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. 2) To note dispensations given to any member of the council in respect of the agenda items listed below.
25/159	Minutes of Previous Meeting	To approve the minutes of: Wednesday 1 st October 2025
25/160	Co-option Applications	To receive and vote on any Co-option Applications for Councillor.
25/161	Police Report	To receive update from local policing team.

25/162	Public Session:	15 minutes maximum for members of the public to discuss <u>items on the agenda only.</u>
25/163	Future NWPC Meeting Date:	Proposed: Wednesday 3 rd December 2025
25/164	Planning - To discuss and agree on any incoming planning applications, including: <i>(Any other applications submitted which need to be discussed at this meeting can be forwarded/discussed at Councillors' discretion after publication of agenda).</i>	**No planning was received before publication of the agenda.
25/165	Footpaths & Highways:	<ol style="list-style-type: none"> 1. To welcome to the meeting NELC representative (Active Travel Coordinator) to further discuss motorbike barriers within the village. 2. To discuss recent information from NELC (Antony Snell) re speeding on Greenlands (Albery Way). 3. To further discuss need for cycle track through village. 4. Any other concerns (for information only)
25/166	Community Pavilion & Playground:	<ol style="list-style-type: none"> 1. To further consider/discuss/update on proposed idea of hall exterior being used for village themed street art/mural installation. 2. Discuss/update on residents' concerns/complaints re noise volumes from hall during parties. 3. Any updates re agreed addition of fencing around back of pavilion hall. 4. To review quote for gardening services within play area. 5. To discuss/consider refund request.
25/167	Committee/Group Updates & Reports	<p>To receive any updates from Committees/Groups and discuss/consider any requests put forward to full Council:</p> <p style="text-align: center;">a) Events Committee</p> <p style="text-align: center;">1. Updates</p>

		<p>2. Any requests/considerations for full Council:</p> <ul style="list-style-type: none"> a) To vote on a winner(s) of the Pumpkin Festival b) 2026 Music Festival c) 2026 planned events d) Eden Project Big Lunch <p>3. Date of next meeting.</p> <p>b) Allotments Committee</p> <ul style="list-style-type: none"> 1. Updates 2. Any requests/considerations for full Council: <ul style="list-style-type: none"> a) To request purchase of new gate lock b) To discuss/review recent site inspection. 3. Date of next meeting. <p>c) Friendship Group</p> <ul style="list-style-type: none"> 1. Updates
25/168	Parish Council Matters	<ul style="list-style-type: none"> 1. To discuss/update re New Waltham Youth Council project and consider concerns raised by the children: <ul style="list-style-type: none"> a) Road Safety – speed bumps on Greenlands and safety measures (20mph limits). b) BMX safety – Signs to advise of safety. c) Pot holes - down Enfield Avenue. d) Re-painting of walk/bike lanes - on old railway track. e) Co-op car park - one way system. f) Pavilion Play Area Book Hub – free book swaps for children. g) Village Map – Create full map of village h) Water fountains – Installation of a fountain for children. 2. To further discuss Priors Green, future plans for the areas regeneration and possible local School involvement. 3. To update re repairs for damaged village green posts.

		<ol style="list-style-type: none"> 4. To update re flying of permanent union flag at the war memorial/ purchase of new flag. 5. To discuss/consider purchase of further lamppost 'poppies'. 6. To further discuss Newsletter – Distribution of Winter edition and confirm date of Spring Edition. 7. To discuss Police Crime Agency, prevention of Terrorism.
25/169	Parish Council Finances	<ol style="list-style-type: none"> 1. To acknowledge receipt of emailed/distributed info and Clerk's monthly report (which includes monthly bank reconciliation/ Cash Book update & Budget report). 2. To approve/acknowledge the following scheduled payments/spends (inc VAT): <i>(Evidence of spends/Invoices/Receipts distributed to all Councillors & available within Clerk report).</i> <ol style="list-style-type: none"> a) £317.00 transferred to Cllr Terry Bond (Friendship Group banked monies) Returned at groups request. Power: N/A b) £26.65 Reimburse Employee (Street Cleaner) work boots purchase Power: LG (FP) A 1963 s.5 c) £70 Royal British Legion (£20 wreath purchase + £50 donation) Power: LGA 1972, s.137 d) £120.00 Flying Colours Flag makers (Purchase of new flag – donation of £120 made by Phillips 66) Power: N/A e) £12.00 Ernlca Training (Playground inspection training) Power: LGA 1972 s.111 f) £30.60 Travel expenses to/from Ernlca conference (45p per mile) Power: LG (FP) A 1963 s.5

		<p>g) £34.50 Travel expenses to/from Ernlca Conference (45p per mile + Bridge toll). Power: LG (FP) A 1963 s.5</p> <p>h) £989.21 Playdale Play Area Maintenance/repairs Power: Local Government (Misc Provisions) Act 1961, s.54</p> <p>i) £183.33 MES Gardening Power: Public Health Act 1875, S.156</p> <p>j) £16.28 Reimburse Chair Pavilion Purchases (Chain and Lock/Juice for FG) Power: LG MPA 1976 s.19</p> <p>k) £3500 LJF Landscape (Priors Green) Power: HA 1980 s.96</p> <p>l) £85.21 NW Youth Council Badges & Lanyards (We print lanyards website) Power: LGA 1972 s137</p> <p>m) £51.04 Office Friends (Floor cleaner & stationery) Power: LGA 1972 s.111</p> <p>n) £296.40 x2 NEW SETS Defibrillator pads (Defib Shop Online) Power: Public Health Act 1936 s234</p>
25/170	Exclusion of Press and Public	To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.
25/171	New Waltham Village Hall	To discuss information received.
25/172	Personnel/Payroll (Confidential)	To note staff wages and HMRC/Ni contributions as per employee contracts.