



NEW WALTHAM PARISH COUNCIL

CLERK TO THE COUNCIL: ANNEKA OTTEWELL-BARRETT
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-MINUTES OF AGM MEETING-

NEW WALTHAM PARISH COUNCIL – COMMUNITY HALL & PAVILION – NEW WALTHAM
 ON WEDNESDAY 13 APRIL 2022 AT 7.00PM.

Present:	Cllr. Dinsdale Shaw (Chair) Anneka Ottewell-Barrett (Clerk & RFO)
	Cllrs Poucher, Raper, Johnson, Breed, Simpson
Apologies:	Cllrs Baker, Keys, Shreeve. PC Dave Cave
In Attendance Cllrs/others:	Ward Cllrs Harness and Dawkins
There were 1 members of the public present.	

22/001	Election of Chair Elected – Dinsdale Shaw
22/002	Receive Declaration of Acceptance of Office Received.
22/003	Elect Vice Chair Elected – Cllr George Baker
22/004	Acceptance of Apologies Accepted.
22/005	<u>Declarations of Interest – Code of Conduct 2012</u> None.
22/006	Receive confirmation of all decs of interest Received
22/007	Discuss current vacancies on the council A plan has been drawn up at the upcoming event for the Queens Jubilee, we are going to have a stall at the event and try and gain new Cllrs.
22/008	Chair of Council's Annual Report Chair Cllr Shaw addressed the Council - Another strange year, but we have been able to meet formally again, which is positive. Throughout the year we have arranged numerous community projects including a litter pick and a tidy of Enfield corner, with a donated skip.

	<p>Wanting to thank Dave Cave and fellow officers, our crime rate has gone down – therefore, whatever they are doing seems to be working at present. Had some issues with local youths and the new play area – but policing team were excellent in dealing with the situation once individuals were identified.</p> <p>Want to thank all Cllrs for your ongoing support once again over the last year. Ward Cllrs and Steve Harness have been incredible and helped and supported numerous times. Also Chair wants to thank our Clerk for continuous hard work and for dedication and planning of the new village play area.</p> <p>A busy, positive year and hopefully things will continue.</p>
22/009	Election of Committee Members for Personnel Committee: Cllr Breed, Cllr Simpson, Cllr Baker
22/010	Election of outside bodies: Town and parish – Cllr George Baker / Cllr Dave Raper Ernlca – Cllr Roger Breed / Cllr George Baker Village Hall – Cllr George Baker
22/011	Review Governance Docs Clerk and Chair to review docs that possibly need updating – Approved.
22/012	<u>Minutes of Previous Meeting</u> Accepted as a true record – Agreed
PUBLIC SESSION	
22/013	<u>Police Report</u> Chair read out the police report to Council. Addressed the ASB and drug taking – in hand with local police.
22/014	<u>Highways/Footpaths</u> <ol style="list-style-type: none"> 1. Deb Swatman hasn't updated on much – did leave her with some questions, so Chair will chase. 2. Co-op Lorries – Issues have arisen of damage and mud being caused by large delivery lorries. Coop have agreed that the entrance does need to be widened and they will be actioning it. Some verge improvements have been made, but residents sceptical as damage has been caused once again.
22/015	<u>Planning</u> <ol style="list-style-type: none"> 1. DM/0278 – Approved
22/016	New Waltham Pavilion <ol style="list-style-type: none"> 1. Caretakers We have 2 caretakers and with the current ASB and youths around the hall in recent times, we want to keep them safe – at times they feel threatened. Council motioned that a body cam was to be purchased that both can use. To be kept at the hall locked away and used only when on shift – Agreed

	<p><u>2.</u> Equipment New lawnmower is needed as old one is very difficult to use and not very reliable. Cllrs agreed to purchase new lawnmower up to £200 approx. – <i>Clerk/Chair to action - Agreed.</i></p> <p><u>3.</u> Pavilion hall clock Clock damaged. Therefore, Cllrs agreed to purchase new clock up to £20 - <i>Clerk to action – Agreed.</i></p> <p><u>4.</u> CCTV camera for play area Current cameras are no use at night. They are scratched and unusable, we have tried to maintain/clean them but still not providing enough security. New cameras light up with movement, act as brilliant deterrent. Cllr Keys has found a slightly cheaper system that could replace the old cameras to update the full system. 6 in total need replacing. But possibly do in stages.</p> <p>The new play area needs CCTV cameras to deter damage to new equipment – 2 new cameras for the play area.</p> <p><i>Clerk/Chair/Cllr Keys - Purchase new cameras and Cllr Keys to update system - Agreed</i></p> <p><u>5.</u> Safety signage for new play area New play area needs safety signage. We are not liable for the public using the area and people do so at their own risk. 1 outside and 4 inside – <i>Clerk to investigate and gain quotes.</i></p> <p><u>6.</u> Funding for phase 2 Phase 2 can now commence thanks to The John Collis Group, who have very kindly donated monies for this. Massive thank you goes out to them. Cllrs want the disability/inclusive swing involved with phase 2.</p> <p>We have also been offered £250 worth of materials from MKM Building supplies. Topsoil has been discussed/gravel or possibly woodchip – to fill in the gap/the step up from the old bowling green. It was agreed that top soil would be requested from this generous offer from MKM – <i>Clerk to liaise, Agreed.</i></p> <p><u>7.</u> Launched comp for sign Launched children’s competition to design a new park sign.</p> <p><u>8.</u> Damaged car park gate Resident collided with the metal gate, which was captured on CCTV. Residents said that she is willing to take quotes for repairs. However, the gate has been completely written off and it not repairable. Do we replace it or get rid of it – <i>To put on next agenda.</i></p>
22/017	<p>Future Dates</p> <p>Wednesday 11th May 2022</p>

<p>22/018</p>	<p>Parish Council Matters:</p> <ol style="list-style-type: none"> 1. Village day poster Purchase of 50 posters for £15 (possibly go down to 25 posters/leaflets) – Agreed Banners for Festival needed – Two banners, Clerk to purchase banner for main road – Agreed. 2. Clerk Printer Clerk needing a new printer, currently not able to print – all agreed that going for a LaserJet that can allow us to print our own posters and leaflets would be beneficial – All Agreed/ Clerk and Chair to liaise and purchase. 3. Pride of NW awards Council wants to hand out worthy awards to nominated residents that have contributed to the community/helped someone etc... Also, we want to acknowledge the local policing team. 4 resident awards, Service, Individual that's stood out/ someone that's made a difference. - Chair to take charge and look at trophies. 4. BMX track Joined by resident (current caretaker of the BMX track). Wanting to build the club again, as well as the other gentleman that also wants to take the track over. Wanting to work together cohesively to bring back a New Waltham Club. There isn't actually anything stopping everyone using it anyway. Organised clubs have been spotted using the facility. Resident showed passion for wanting to start back up and maintain the area. Working together could be the answer. Resident has asked to go away and speak with the other gent and try and create a plan/a way forward. Licence is with NELC and currently is for 2 hours a week on a Thursday evening. Therefore, licences need looking at as other guy wanting to use on a Sunday morning. 5. Bleed Kits Coop have passed agreements to allow bleed kits on their wall. Now just waiting on position of bleed kit to be agreed. 6. Environmental Agendas Cllrs happy to join in with any meetings re this. 7. Newsletter – 20th April deadline
<p>22/019</p>	<p><u>Finance</u></p> <ol style="list-style-type: none"> 1. Financial documents were distributed to the Council, including details of accounts.

22/021	<p><u>Exclusion of Press and Public</u></p> <p>To consider exemption of press and public under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p>
22/022	<p><u>Payroll</u></p> <p>1. Staff Wage Increase Clerks wage to be discussed via personnel committee and any rise backdated from 1st April 2022 – Agreed.</p> <p>Caretakers and Litter Pickers wage increased in line with the rise of NMW – Agreed.</p>
22/023	<p><u>AOB</u></p> <p>No other business was discussed.</p>
<p>Meeting suspended at: 21:00</p> <p>Signed..... Date.....</p>	