



NEW WALTHAM

PARISH COUNCIL

MINUTES

NEW WALTHAM PARISH COUNCIL MONTHLY MEETING

Held at: Pavilion Hall, New Waltham.

Meeting Date:

Wednesday 12 November 2025

Cllrs Present:	Cllrs, Smith, Charlesworth, Bond, Hartley, Poucher, Clarke, Simpson, Breed, Hebbar, Raper
Apologies:	Cllr Dennis Sandell Ward Councillors.
Others in attendance:	
Members of Public present:	2 member(s) of the public.

Item No.	Description & Discussion	Action(s)
25/157	Apologies	Cllr Dennis Sandell Ward Councillors
25/158	Declarations of Interest Cllrs Breed, Clarke, Charlesworth & Hebbar (Allotments)	Declared.
25/159	Minutes of Previous Meeting	Approved.
25/160	Co-option Applications	Co-option received and vote successful.

25/161	Police Report PC Dan Mosley in attendance. Figures are down in general. Halloween reports were down. Priorities – shop theft at Co-op in village. Remembrance Service had incident and PC Mosley reported that the gentlemen who fell ill is recovering well. Thanks go to PC Mosley for helping.	
25/162	Public Session None.	No action.
25/163	Future Meeting Dates Wednesday 3 rd December 2025	Agreed.
25/164	Planning None received.	No action.
25/165	Footpaths & Highways 1. Motorbike barriers NELC representative not in attendance. 1. Speeding Albery Way No concerns reported to NWPC. 2. Cycle track No update. 3. Any other concerns Bench on Station Road, Cllr has reported by NELC Report it.	Clerk to follow up. No action. No action. Monitor – agreed.

25/166	<p>Pavilion & Play Area</p> <p>1. Hall exterior murals Gave update – consultation to be open till January.</p> <p>2. Complaint Received by NELC – heard nothing further they investigating. Awaiting outcome.</p> <p>3. Pavilion Fencing Ongoing.</p> <p>4. Gardening Quote Quote large sum for one off maintenance. Council felt that Caretakers could be approached to see if would like extra hours to maintain the area.</p> <p>5. Refund Request Council agreed that unfortunately the refund will not be granted as goes against the Cancellation policy.</p>	<p>Consultation to stay open till January – Agreed.</p> <p>No action.</p> <p>Cllr Keys to liaise with Clerk – Agreed.</p> <p>Quote thrown out. Personnel to discuss with Caretakers – Agreed.</p> <p>Refund denied as per refund policy – Agreed.</p>
25/167	<p>Committee Updates & Reports</p> <p>Events Committee Committee Chair gave brief overview of last meeting. Minutes were previously distributed.</p> <p>Music Festival Date proposal for next Music Festival – Saturday 4th July 2025.</p> <p>Bands – Budget increased to get 2 headliner bands at £500 each. Other bands sought on voluntary basis.</p> <p>Event Host – agreed to bring back for 2026.</p> <p>Martyn’s Law – brought in for 2026. Anti-terrorism procedures.</p>	<p>Date Agreed.</p> <p>Agreed.</p> <p>Andy Carr to be asked – Agreed</p> <p>Security Team on site – to be further reviewed – Agreed.</p>

	<p>(Training available for Council members – Cllr Welham to share).</p> <p>Event start: 12 noon</p> <p>Pumpkin festival</p> <p>Winners were chosen.</p> <p>Future events</p> <p>Chair gave brief overview of ideas for 2026.</p> <ul style="list-style-type: none"> • Summer Sports event • Christmas tree festival • Remembrance tree • Art exhibition • Dog show <p>Eden Project Big Lunch</p> <p>Community lunch initiative. Fri 5 – 8th June 2026. Pack to be ordered to enable Council to further explore.</p> <p>Date of next meeting: Monday 1st December 2025 @ 1pm.</p> <p>Allotments Committee</p> <p>Cllr Hebbar Allotments Association committee now in place on the allotments.</p> <p>Security of the site being explored.</p> <p>Allotment site inspection</p> <p>Site inspections to be more professional with committee visiting site as a group and following procedure. Concerns were raised re last inspection and lack of professionalism.</p> <p>Date of Next meeting: 8th December 2025 @ 1pm</p>	<p>Clerk to advise of winners.</p> <p>Agreed.</p> <p>Agreed for 2026.</p> <p>Agreed for 2026.</p> <p>Requires further discussion</p> <p>Requires further discussion</p> <p>Agreed for 2026.</p> <p>No action.</p> <p>No action.</p>
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	<p>Site Visit:</p> <p>Friendship Group</p> <p>Group lead gave report to Council. Group thriving. Group is now money free for all games played. 3 new members have been welcomed.</p> <p>Guest speakers have been successful and more being sought.</p>	<p>Provisions to be purchased (milk etc) – Agreed.</p>
25/168	<p>Parish Council Matters</p> <p>1. Youth Council</p> <p>Students brought up many concerns; including:</p> <ul style="list-style-type: none"> • Road safety – Council agreed to pursue 20mph on estates. Contact NELC for speed surveys. • BMX safety • Enfield Pot Holes • Painting of lines – walk/bike lanes • Coop parking – Councillors agreed that car park was an issue. Dangerous entry and exit. Headlights parked cars down Greenlands Ave caused concerns also. Co-op manager to be approached and concerns raised. • Book Hub – Council agree with initiative and will further discuss how it could work. • Village Map – Council agreed that village maps were a fantastic idea. Discussions around proposal of 3 maps to be cited. Council propose December agenda. 	<p>Email NELC – Agreed.</p> <p>YC to confirm way forward – Agreed.</p> <p>NELC – Agreed.</p> <p>NELC – Agreed.</p> <p>Clerk to contact manager of Co-op – Agreed.</p> <p>December agenda for further discussion – Agreed.</p> <p>December agenda for further discussion – Agreed.</p>

	<ul style="list-style-type: none"> • Water drinking fountain – Needs further exploration. Logistics difficult. Councils unsure re this idea. <p>2. Priors Green Area has been cleared to allow regeneration of the ground floor. Priors to be maintained moving forward to ensure that the regrowth is controlled but keeps its original nature reserve feel. Litter pick needed for the area.</p> <p>3. Village green posts Cllr Simpson to get quote for wooden posts. Council also wish to explore other materials (metal, composite etc)...</p> <p>4. Flag pole & New Flag Dotation Thanks go out to Phillips 66 for the donation of £120 which purchased the new village union flag. Union flag to fly throughout the year, apart from allowing other memorial flags to be flown.</p> <p>5. Lamppost Poppies Remembrance lamppost décor – Council proposal for more poppies. Clerk to explore costings for more poppies for along Station Road. Explore other colour poppies.</p> <p>6. Newsletter Deliveries – to approach Scouts for delivery. Fee/donation - to offer £250 donation per edition to deliver.</p>	<p>To be revisited.</p> <p>Council to visit site regularly to oversee – Agreed.</p> <p>December agenda – Cllr Simpson & Clerk to report back.</p> <p>Thanks to Philips 66. No further action.</p> <p>Clerk to explore and report back – Agreed.</p> <p>Agreed – Clerk & Chair to liaise.</p>
25/169	<p>Parish Council Finance:</p> <ol style="list-style-type: none"> 1. Acknowledge receipt of clerk's monthly/financial report – including bank reconciliation, with supporting evidence. 2. Approve Payments as detailed within agenda & distributed payments schedule/Clerk's Report 	<p>Councillors acknowledge receipt of Financial Report, Bank Rec & Payments including invoice/receipt evidence – All Approved.</p>

	(circulated to Cllrs prior to meeting, along with invoice/receipt evidence)	
	<p>a)£317.00 transferred to Cllr Terry Bond (Friendship Group banked monies) Returned at groups request. Power: N/A</p> <p>b)£26.65 Reimburse Employee (Street Cleaner) work boots purchase Power: LG (FP) A 1963 s.5</p> <p>c)£70 Royal British Legion (£20 wreath purchase + £50 donation) Power: LGA 1972, s.137</p> <p>d)£120.00 Flying Colours Flag makers (Purchase of new flag – donation of £120 made by Phillips 66) Power: N/A</p> <p>e)£12.00 Ernlca Training (Playground inspection training) Power: LGA 1972 s.111</p> <p>f)£30.60 Travel expenses to/from Ernlca conference (45p per mile) Power: LG (FP) A 1963 s.5</p> <p>g)£34.50 Travel expenses to/from Ernlca Conference (45p per mile + Bridge toll). Power: LG (FP) A 1963 s.5</p> <p>h)£989.21 Playdale Play Area Maintenance/repairs Power: Local Government (Misc Provisions) Act 1961, s.54</p> <p>i)£183.33 MES Gardening Power: Public Health Act 1875, S.156</p> <p>j)£16.28 Reimburse Chair Pavilion Purchases (Chain and Lock/Juice for FG) Power: LG MPA 1976 s.19</p> <p>k)£3500 LJF Landscape (Priors Green) Power: HA 1980 s.96</p>	Payments - Agreed.

	<p>l)£85.21 NW Youth Council Badges & Lanyards (We print lanyards website) Power: LGA 1972 s137</p> <p>m)£51.04 Office Friends (Floor cleaner & stationery) Power: LGA 1972 s.111</p> <p>n)£296.40 x2 NEW SETS Defibrillator pads (Defib Shop Online) Power: Public Health Act 1936 s2</p>	
25/170	<p>Exclusion of Press & Public</p> <p>Consider exemption of press and public and under Public Bodies Admissions to Meetings Act 1960, Section 192) on the grounds that discussion of the following business is likely to disclose confidential information.</p>	N/A
25/171	<p>New Waltham Village Hall</p> <p>Closed discussion.</p>	N/A
25/172	<p>Personnel/Payroll</p> <p>(May contain Confidential info, that cannot be minuted)</p>	N/A

Meeting Ended: 21.00	
Signed _____	Date _____