

-MINUTES OF A MEETING-

NEW WALTHAM PARISH COUNCIL – PAVILION HALL – NEW WALTHAM
ON WEDNESDAY 5 March 2025

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| Present: | Cllr. Dinsdale Shaw Anneka Ottewell-Barrett (Clerk & RFO) |
| | Cllrs, Breed, Sandell, Raper, Hebbar, Simpson, Poucher, Johnson |
| Apologies: | Cllrs, Bridges, Keys Ward Cllr Shreeve, Dawkins |
| In Attendance Cllrs/others: | Ward Cllr Harness |
| There was 3 members of the public present. | |

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| 25/032 | <u>To receive apologies for non-attendance.</u> Accepted. |
| 25/033 | <u>Declarations of Interest – Code of Conduct 2012</u> None. |
| 25/034 | <u>Memorial</u> Chair said many kind and fond words and shared memories about Cllr Baker. Plaque in Cllr Baker's memory was unveiled with his family in attendance. |
| 25/035 | <u>Minutes of Previous Meeting</u> Approved. |
| 25/036 | <u>Police Report</u> No changes re ward priorities – same as previous. Local team still doing speed checks/safety. Crime prevention – local Schools been targeted recently re hidden dangers with online materials. Making aware of thinking before posting. Also, recently reports of targeting schools/shootings – extensive investigations have taken place (more so with the senior schools). Some changes from 1 st April re the local policing team – PC Dan Moseley (has been dipping into the area). PC Johno Whittaker is moving on to another area. |

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| | This coming Friday – Chair of NWPC being honoured for a Civic Award – Congratulations passed on behalf of the local policing team. |
| 25/037 | <u>Public Session</u> None. |
| 25/038 | <u>Future Dates:</u> Next Parish Council Meeting: Wednesday 2 nd April 2025 |
| 25/039 | <u>Planning</u> DM/01589/24/FUL – Agreed DM/0121/25/FULA – Agreed |
| 25/040 | <u>Footpaths & Highways</u> <ol style="list-style-type: none"> 1. Path/back of Greenlands field Path is needing maintenance, slippery and over grown already. This path needs looking at. Councillors to meet on site to assess – possibly ask previous landscaping company to quote for repairs. (Including site where existing play equipment was & holes that have re-appeared from fence posts at front of the hall). Ward Cllr to further investigate who is liable for the footpath, who signed off on the creation of the footpath and who it to maintain it moving forward. 2. Cycle Track Cllr Breed brought to attention of Council updates of funding available for new tracks. Been previously promised a track through New Waltham. Have never been granted one even though the path has previously been measured and deemed wide enough. Clerk/Chair to investigate and report back. 3. Any other updates Ward Cllr Harness updates that gates to prevent motorcycles are being looked at by NELC. |
| 25/041 | <u>Community Pavilion & Play Area</u> <ol style="list-style-type: none"> 1. Welcome new Caretaker Council welcome new part time caretaker to the team. Council also wished to thank Trevor (previous caretaker). Will be very much missed, thanks go to him for his dedication. 2. Pavilion Play Area Fully open, new equipment being thoroughly enjoyed. Cllr Harness to look into possibly funding for further equip. |

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| | <p>3. Parking at the Pavilion Council considered allowing football parking on the road side of the field (from car park). Clerk to speak to Chris and liaise – Agreed.</p> <p>4. Outstanding pavilion items:</p> <ul style="list-style-type: none"> a) Sound System Installed and working – thanks to Cllr Keys. New instruction manual to be explained to caretakers in order for them to explain to hirers for use. A great addition to the hall. b) Chairs Next agenda. c) Solar Panels Next agenda – any grants? d) Toilets/seats/hand dryers No further updates. |
| 25/042 | <p><u>Events</u></p> <ul style="list-style-type: none"> 1. Events Committee Very productive meeting. Porta Loo's/gazebo's ban/ Raffle/Bands/ Private waste collection/ Site Plan needed for next meeting. 2. Friendship Group Successful first 2 weeks. Donation of tea and coffee from the Co-op, massive thank you from Council. |
| 25/043 | <p><u>Allotments</u></p> <ul style="list-style-type: none"> 1. Skip – Approved. |
| 25/044 | <p><u>Parish Council Matters</u></p> <ul style="list-style-type: none"> 1. Speed watch Council agreed not to pursue at present. 2. Newsletter Spring edition ready for printing. 3. CCTV Currently have 2 hard drives in hall for CCTV system. However larger hard drive needs installing. Further camera to be installed at BMX. |

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| | <p>4. Village planters Council voted against this at present.</p> <p>5. Football pitches No update with NELC legal team</p> <p>6. Cancellation fee @ hall Document adopted by Council: 5 March 2025 from 1st April 2025 policy implemented.</p> <p>7. New councillors drive Next Agenda.</p> <p>8. Charity bin Appeared outside the doctors surgery. Unsure who has put this in situ. Enforcement may be aware of it already. However, this is on private land. Council unsure what action can be taken at this time.</p> <p>9. Anningston Lane Parking issues re this area. Council will contact NELC via report it. Clerk to put notice in newsletter.</p> |
| 25/045 | <p><u>Finance</u></p> <p>1. To receive Clerks Report/ update on finances (bank reconciliation) – Clerks report including full Bank Reconciliation received by Councillors and Approved/Signed by Cllr Sandell.</p> <p>2. Discuss refunds on hall bookings</p> <p>3. Payments for Approval – The following were all approved:</p> <ul style="list-style-type: none"> a) Right Action (Fire Inspection): £61.20 Power: LGA (Misc Provisions Act) 197, s19 b) MES Gardening (village maintenance): £183.33 Power: PHA 1875, s164, Open Spaces Act 1906, LGA 1972, Sch14, para27 c) JSM Plumbing (Boiler service @ hall): £70.00 Power: LGA (Misc Provisions Act) 197, s19 d) SSE Energy (Hall): £156.70 Power: LGA (Misc Provisions Act) 197, s19 e) Reimburse Chair (Hall cleaning supplies Tesco): £42.24 Power: LGA (Misc Provisions Act) 197, s19 f) Reimburse Clerk (Community event snacks Coop): £4.53 Power: LGA 1972, s145. |
| 25/046 | <p><u>Exclusion of Press and Public</u></p> <p>To consider exemption of press and public under Public Bodies Admissions to Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information.</p> |

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| 25/047 | <u>Payroll</u> 1. Salaries agreed as true reflection according to employment contracts – Agreed. |
| <p style="text-align: center;">Meeting Ended at: 21:00</p> <p>Signed..... Date.....</p> | |

Minutes - Draft